

MEMORANDUM

TO: Student Evaluation of Faculty Committee Members

FROM: Dr. Don Cunningham

DATE: Dec. 11, 2009

SUBJECT: Student Evaluation of Faculty Committee Meeting Minutes, Dec. 10, 2009

The Student Evaluation of Faculty Committee held their first meeting for the 2009-2009 academic year at 11:00 a.m. Thursday, Dec. 10, in Hurlbert 210. The following members were in attendance:

- Ms. Bethany Bodo, Director, Academic Affairs
- Dr. Don Cunningham, Assistant Professor, English
- Ms. Jordan Draper, SGA CHBS Senator
- Dr. Matt Oyos, Associate Professor, History
- Dr. Basel Saleh, Assistant Professor, Economics
- Ms. Maribel Street, SGA At-large Senator

Business

Dr. Oyos was elected chair. Dr. Cunningham was elected recorder. The finalized set of faculty evaluation questions have been forwarded to the Faculty Senate for review.

Discussion

There are currently two issues before the committee.

1. The committee will investigate transitioning from paper-based surveys to online faculty teaching evaluations. Although online surveys would be significantly less expensive than traditional, in-class methods, there are concerns about response rates and security. The committee will gather information about this transition and make recommendations to the Faculty Senate next semester.
2. A concern was raised by the Psychology Department regarding the anonymity of responses to open-ended questions by graduate students in small course sections. After some discussion, the committee questioned whether this concern is related to identification of individual student handwriting on the current paper-based survey forms or if it is that the instructor is able to identify student comments by tone from a relatively small student section.

Action Items

Committee members will collect research on the transition from paper-based to online evaluations.

Next Meeting

The next meeting will be held during the second week of Spring 2010 semester. Time and place will be announced later.