

**Minutes**  
**Parking & Traffic Committee**  
**December 8, 2009**  
**11:00 a.m.**

Members Present: Bill Dalton, Elizabeth McCormick, Colleen Roberts, Sandy Steele, Tanya Ridpath, Robert Glarner, Jeff Orzolek, Katie Kelley

Guests: William Beverly, Brandon Hughett, Londa Alley

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The meeting was called to order by Bill Dalton.

Each member and guest introduced themselves.

Mr. Dalton gave an overview of the official committee function, which is to recommend and review policies governing vehicle registration, student, faculty and staff parking regulations; oversee, implement and enforce appeals procedures of campus parking and traffic citations; review and edit the publication of Parking & Traffic Regulations. The proposed actions from this committee are required to go through Mr. Richard Alvarez, Vice President of Finance and Administration, then to the President's Cabinet.

The committee elected Mr. Dalton as Chair; Chief Roberts as Vice-Chair; and Mrs. McCormick as Secretary.

Discussion:

The committee discussed adding extra motorcycle spaces to Lot M and possibly Lot A closest to Porterfield. Lot EE may also have spaces available for motorcycles. Parking services will check on these spaces.

Lot K needs some repair – there is a drop-off where the pavement meets the dirt that could cause problems for motorcycles and other vehicles. Mr. Dalton will contract Facilities Management regarding this issue.

Trash on campus in the mornings in several parking lots – Facilities Management will also be notified about this issue.

Campus Parking Map – Handicap parking spaces are not very visible on the campus parking map. A suggestion was made to have a special map with only designated handicap spaces printed on it and made available on-line.

Lot A will be designated only for handicap parking during graduation, as it has been for the last several years.

Howe Street apartments are in site area for the new COBE building. Mr. Dalton stated he would contact Roy Saville for parking plans regarding the new building.

Parking Appeals:

Five \$100 parking appeals were heard by the committee; all were denied with one reduced to \$25 and all the parking hang tags will be returned to the students that received these citations.

The next meeting will be next semester; Londa Alley will request new schedules from committee members to schedule the meetings for next semester.

The meeting was adjourned