

# **Professional Education Committee**

November 16, 2009  
Third Meeting for 2009-2010  
**4:00-5:30 p.m.**  
**Peters Hall A041 Conference Room**

## **Minutes**

1. Welcome – By Pat Shoemaker, and those present re-introduced themselves.
2. Present: Donna Dunn, Sharon Gilbert, Chris White, Ron Kolenbrander, Bill Zuti, Kereen Mullenbach, Karen Francl, Alan Forrest, Carolyn Mathews, Pat Shoemaker, Rob Graham, Alona Smolova, Nicole Munson, Matt Oyos. Absent: Jon Poole, Stacy Heller, Debbie Bays, Sandy Moore, Jennifer Mabry
3. Review and approval of minutes from November 2<sup>nd</sup> meeting. Moved and seconded by Rob Graham and Carolyn Mathews. Passed -- Unanimously.
4. Old Business:
  - a. NCATE Self-Study: Standard 6: Unit Governance and Resources –
    - i. Discussion of group. Nature of materials, how they are presented and formatting.
    - ii. Pat elaborated on the purpose.
    - iii. How this effected recruiting and hiring
    - iv. Each member present commented on these aspects for their academic area.
    - v. Additional discussion of budget and personnel. This included: travel, supervision, technology, staffing (full time faculty and part time) and work load.
5. New Business:
  - a. Autism Program – Program Passed: Ron Graham and Chris White, Unanimously. However, questions about the specific courses could not be answered by those present. As a result, all were tabled.
    - i. EDSP 400; EDSP 401; EDSP 402; EDSP 500; EDSP 501; EDSP 502
  - b. Committee requested that the developer of these courses be present at the next meeting to answer questions.
  - c. Field Experiences:
    - i. EDSP 430 Questioned assessment. Indicated OK at this point, but may need to be more specific for all later. Moved and second: Kereen Mullenbach and Carolyn Mathews. Passed -- Unanimously
    - ii. EDSP 450 Moved and second: Kereen Mullenbach and Carolyn Mathews. Passed -- Unanimously

6. Other?

- a. Zuti asked about the access to WebCT to view materials. Those present had no problems. Questions of the sequence and lay out of the WebCT and University procedures were raised. These were clarified for the group.

7. The next meeting is Monday, Dec. 7.