Faculty Issues Committee (FIC) Meeting Minutes September 30, 2010

Members Present: Dr. Kim Gainer, Dr. Laura LaRue, Dr. Judy Niehaus, Dr. Dave Sallee, Dr. Andrea Stanaland

Members Absent: Dr. Suzanne Ament, Dr. Mary Atwell, Ms. Monica Weinzapfel

- I. Call to Order: 3:30pm
 - 1. The September 16, 2010 meeting minutes were approved.
 - 2. The group agreed to virtual approval of draft minutes prior to future senate meetings to allow Dr. Gainer to present the committee's work to the full senate.

II. Old Business:

 Committee members reported as to college-level evaluation documents per the last meeting: CHBS has no college-level evaluation document, however Dr. Gainer provided a draft document created by the chairs at the university level. It was unclear when the draft had last been updated, and it has no status as an IG document. The COBE college-level evaluation document was distributed. CEHD also has no college-wide document, but there are varying documents at the department level. CST has no college-wide document, and there is a lot of variation between departments depending on accreditation requirements, etc. Waldren College also has no college-wide policy.

III. New Business:

- 1. Dr. Gainer distributed a packet of useful documents for committee decisions this academic year.
- 2. The School of Nursing has requested permission to revise the student evaluation of faculty instrument and procedures to be more appropriate for online DNP courses. The committee discussed DNP needs regarding evaluations, including the need for additional data collection to meet accreditation standards, and the current difficulty of administering evaluations for purely online courses. The committee preliminarily approved a motion that DNP be authorized to administer evaluations online. The committee also recommended that language of the official student evaluation instrument be altered to accommodate online courses, and recognized each department's ability to add program-specific questions to the official instrument (the committee believes this is already possible with the current approach).

- 3. The committee next discussed a memo from Matt Oyos which asked them to make a motion to allow for pilot testing of a new student evaluation instrument. The committee voted to recommend that the proposed student evaluation instrument be piloted. The committee also discussed ways to alter the proposed instrument to be suitable for online classes. Dr. Gainer agreed to communicate the proposed changes to Matt Oyos.
- 4. The committee continued their discussion of the apparent wide variation in evaluation standards across departments. They preliminarily agreed that all departments should have standards in writing that are clear, accessible to faculty, and revised on a regular basis. Potential recommendations were discussed such as that an individual's tenure/promotion decision should be based on the written standards that were in place when that person was hired, and similarly, that for promotion to full professor, the individual should be judged on the standards that were in place when he/she was promoted to associate professor.

IV. Adjournment: 4:45pm

Recorder: Andrea Stanaland