

MEMORANDUM

TO: Student Evaluation of Faculty Committee

FROM: Sam Minner, Provost and Vice President for Academic Affairs

DATE: October 2011

SUBJECT: Committee Membership

I am writing to congratulate the following persons on their appointment or election to Student Evaluation of Faculty Committee for the 2011-2012 academic year in accordance with Radford University's Internal Governance Document. Your interest in and commitment to Radford University by serving on this committee is very much appreciated.

Membership:

Terms

Teaching Faculty	Dr. Matt Oyos	2010-2012
Teaching Faculty	Dr. Rodrigo Hernandez	2011-2013
Teaching Faculty	Dr. Axel Grossman	2011-2013
Academic Affairs Representative	Ms. Bethany Bodo	2010-2012
Student Affairs Representative	Mr. Robert Marias	2011-2013
Student	Ms. Emily Blodgett	2011-2012
Student	Mr. Gavin Proffitt	2011-2012

Committee Function:

Reviews and recommends policies and procedures concerning student evaluation of faculty. Proposed actions from this committee require the opportunity for comments from the SGA and the Faculty Senate prior to joint submission. Proposals from this committee are to be submitted jointly to the Vice President for Student Affairs and Provost.

This committee is convened only when business needs to be addressed.

The Responsible Administrator listed below or his/her designee shall call the first meeting of the committee at which the committee will elect a chair. It is the responsibility of the chair to insure that minutes are recorded for each committee meeting. Those minutes and supporting documents shall be forwarded to the Responsible Administrator and copied to Dr. Rhett Herman for posting on the Faculty Senate website as soon as possible after each meeting.

Co-Designated Administrators:

Vice President for Student Affairs
Provost