

**REVISED**

M E M O R A N D U M

TO: Library Committee

FROM: Sam Minner, Provost and Vice President for Academic Affairs

DATE: October 25, 2011

SUBJECT: Committee Membership

I am writing to congratulate the following persons on their appointment or election to the Library Committee for the 2011-2012 academic year in accordance with Radford University's Internal Governance Document. Your interest in and commitment to Radford University by serving on this committee is very much appreciated.

**Membership:**

**Terms**

University Librarian	Mr. Steve Helm	Permanent
Library (Support Staff)	Dr. Lynn Baluh	2010-2012
Library (Professional Staff)	Mr. Gene Hyde	2010-2012
Teaching Faculty – Humanities and Beh. Sciences	Dr. Suzanne Ament	2010-2012
Teaching Faculty -- Business & Economics	Dr. Axel Grossman	2010-2012
Teaching Faculty – Science & Tech.	Dr. Christine Small	2010-2012
Teaching Faculty – Educ. & Human Dev.	Dr. Monica Pazmino-Cevallos	2011-2013
Teaching Faculty -- Health & Human Services	Dr. Julia Castleberry	2011-2013
Teaching Faculty -- Visual & Performing Arts	Dr. Robert Glarner	2010-2012
Undergraduate Student	Ms. Sarah Kistler	2011-2012
Graduate Student	Mr. Philip Frum	2011-2012

**Committee Function:**

Helps in the development of the Radford University library as a strong resource and research center which will aid students and the University academic community through the review, recommendation, and implementation of policies concerning the library's operation. Proposed actions from this committee require the opportunity for comments from the SGA and the Faculty Senate prior to submission of a final report to the President's Cabinet through the Vice President for Academic Affairs.

The Responsible Administrator listed below or his/her designee shall call the first meeting of the committee at which the committee will elect a chair. It is the responsibility of the chair to insure that minutes are recorded for each committee meeting. Those minutes and supporting documents shall be forwarded to the Responsible Administrator and copied to Dr. Rhett Herman for posting on the Faculty Senate website as soon as possible after each meeting.

**Designated Administrator:**

Provost