

## MEMORANDUM

TO: Graduate Affairs Council

FROM: Sam Minner, Provost and Vice President for Academic Affairs

DATE: September 2011

SUBJECT: Council Membership

I am writing to congratulate the following persons on their appointment or election to the Graduate Affairs Council for the 2011-2012 academic year in accordance with Radford University's Internal Governance Document. Your interest in and commitment to Radford University by serving on this committee is very much appreciated.

### **Membership:**

### **Terms**

Dean, Graduate & Professional Studies	Dr. Dennis Grady -- Chair	Permanent
Interim Registrar	Mr. Matthew Brunner	Permanent
Library Representative	Ms. Kay Johnson	2010-2012
Faculty - Art	Dr. Allison Pack	2010-2012
Faculty - Business Administration	Mr. Ed LeShock	2010-2012
Faculty - Comm. Sci. & Disorders	Dr. Diane Millar	2010-2012
Faculty - Corporate & Prof. Comm.	Dr. John Brummette	2010-2012
Faculty - Counselor Education	Dr. Eckenrod-Green	2010-2012
Faculty - Criminal Justice	Dr. Lori Elis	2010-2012
Faculty – Education	Dr. Kristan Morrison	2010-2012
Faculty - Education Leadership	Dr. William Flora	2010-2012
Faculty - English	Dr. Paul Witkowsky	2010-2012
Faculty - Music	Dr. Chris White	2010-2012
Faculty - Nursing	Dr. Virginia Burggraf	2010-2012
Faculty – Psychology	Dr. Ann Elliott	2010-2012
Faculty – Psy.D.	Dr. Sarah Hastings	2010-2012
Faculty - Reading	Dr. Donald Langrehr	2010-2012
Faculty - School Psychology	Dr. Jennifer Mabry	2010-2012
Faculty - Social Work	Dr. Rana Duncan-Daston	2010-2012
Faculty - Special Education	Dr. Kathryn Hoover	2010-2012
Faculty – Occupational Therapy	Dr. Douglas Mitchell	2010-2012
Faculty – Physical Therapy	Dr. Edward Swanson	2010-2012
Graduate Student	TBA	2011-2012

**Council Function:**

Recommends policies and procedures regarding the following specific areas as they relate to graduate programs: admissions, recruitment and retention, academic standards (including advising, transfer credit), class attendance, student expectations, experiential learning experiences, etc. student financial aid; program and curriculum development and revision; graduate faculty membership; student research and creative activity.

The Responsible Administrator listed below or his/her designee shall call the first meeting of the committee at which the committee will elect a chair. It is the responsibility of the chair to insure that minutes are recorded for each committee meeting. Those minutes and supporting documents shall be forwarded to the Responsible Administrator and copied to Dr. Rhett Herman for posting on the Faculty Senate website as soon as possible after each meeting.

**Designated Administrator:**

Provost