

MEMORANDUM

TO: Committee on Clubs and Organizations

FROM: Sam Minner, Provost and Vice President for Academic Affairs

DATE: September 2011

SUBJECT: Committee Membership

I am writing to congratulate the following persons on their appointment or election to the Committee on Clubs and Organizations for the 2011-2012 academic year in accordance with Radford University's Internal Governance Document. Your interest in and commitment to Radford University by serving on this committee is very much appreciated.

Membership:

Terms

Asst Director of Student Activities	Mr. John Leonard	Permanent
Teaching Faculty	Dr. Tracy Cohn	2011-2014
Undergraduate Student	Mr. Justin Blankenship	2011-2012
Graduate Student Senator	TBD	2011-2012
Assistant Director Student Activities	Ms. Jessica Twiest	2011-2014

Committee Function:

Recommends, reviews, and administers policy regulating student clubs and organizations. The committee grants recognition to student clubs and organizations in accordance with the authority delegated to the committee by the Vice President for Student Affairs. Decisions regarding policy matters are referred to the Student Affairs Executive Council.

Note: Proposals concerning the revision of the Constitution and By-laws of the SGA, Campus Activities Board, Black Awareness Programming Board and other campus-wide student organizations are submitted directly to the VPSA for approval. The Campus Judicial Board serves as a hearing body for the review of judicial matters related to student clubs and organizations.

The Responsible Administrator listed below or his/her designee shall call the first meeting of the committee at which the committee will elect a chair. It is the responsibility of the chair to insure that minutes are recorded for each committee meeting. Those minutes and supporting documents shall be forwarded to the Responsible Administrator and copied to Dr. Rhett Herman for posting on the Faculty Senate website as soon as possible after each meeting.

Designated Administrator:

Assistant Vice President for Student
Affairs/Director for Student Activities