

**Faculty Senate Executive Committee (FSEC) Minutes**  
**September 1, 2010**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman, Dr. Steve Owen

**Members Absent:** Dr. Patricia Easterling

**Guests Present:** none

**I. Call to Order**

1. Dr. Jordan called the meeting to order at 10:00am

**II. Reports and Announcements**

None

**III. Old Business**

none

**IV. New Business**

1. A motion was passed to recommend to the University Executive Council that the Internal Governance document be amended to provide for substitutes on IG committees.
2. A proposal to change the name, function, composition and mode of appointment to the Faculty Professional Development Leave and Research Support Committee was discussed. Dr. Jordan will request additional information from Dr. Dennis Grady, chair of the FPDL&RS Committee.
3. The FSEC started the discussion of the committee objectives for the upcoming year.

**V. Adjournment**

1. The meeting adjourned at 11:30am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**September 8, 2010**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman, Dr. Steve Owen

**Members Absent:** none

**Guests Present:** none

**I. Call to Order**

1. Dr. Jordan called the meeting to order at 9:05am

**II. Reports and Announcements**

None

**III. Old Business**

- a. The FSEC appointed the members of the Faculty Senate committees (Campus Environment, Curriculum, Faculty Issues, Governance, Resource Allocation).
- b. The FSEC appointed the members of the GECAC according to responses from the IG questionnaire.

**IV. New Business**

- a. The FSEC moved to forward a motion to the Faculty Senate regarding the proposed change of name for the College of Business and Economics to the College of Business.
- b. The FSEC discussed recommended changes to the FPDL&RS Committee from Dr. Dennis Grady.
- c. The FSEC discussed the preliminary assessment of the CORE 101/102/103 classes.
- d. A motion was passed concerning the method by which IG committees memberships are filled.
- e. The FSEC has reviewed and supports the proposal from Provost Scartelli to rename Powell Hall to Porterfield Hall.

**V. Adjournment**

1. The meeting adjourned at 11:20am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**September 15, 2010**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman, Dr. Steve Owen, Dr. Joe Wirgau

**Members Absent:** none

**Guests Present:** none

**I. Call to Order**

1. Dr. Jordan called the meeting to order at 9:05am

**II. Approval of Minutes**

The minutes from the FSEC meeting of September 8, 2010 were approved as corrected.

**III. Reports and Announcements**

Dr. Jordan updated the FSEC on the Provost Search Committee and their upcoming campus visit.

**IV. Old Business**

- a. The FSEC appointed the members of the Internal Governance committees according to responses from the IG questionnaire.
- b. The FSEC defined the objectives of the Faculty Senate committees.

**V. New Business**

None.

**VI. Adjournment**

1. The meeting adjourned at 11:10am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**September 22, 2010**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman, Dr. Steve Owen, Dr. Joe Wirgau

**Members Absent:** none

**Guests Present:** none

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 9:35am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of September 15, 2010 were approved as corrected.

**III. Reports and Announcements**

- a. The FSEC discussed the *USA Today* article “How student fees boost college sports amid rising budgets” (*USA Today* September 21, 2010).

**IV. Old Business**

- a. The FSEC approved the final wording of the letter from Dr. Jordan to Provost Scartelli regarding the proposed changes to the Faculty Professional Development Leave and Research Support Committee (FPDL&SA).

**V. New Business**

- a. The FSEC discussed questions from Dr. Laura Jacobsen and the Campus Environment Committee concerning clarifications of the committee’s objectives. Dr. Jordan will extend an invitation to Mr. Steven Nape to address the Senate and present a report on the current enrollment numbers and student profile information.
- b. The FSEC discussed intellectual property issues including the makeup of the Intellectual Property Internal Governance Committee.
- c. The FSEC discussed ongoing assessment activities as they relate to SACS and SCHEV.
- d. Dr. Jordan reminded the FSEC of a planned lunch with Archer~Martin Associates, the firm hired to assist RU in the search for a Provost. She encouraged members of the FSEC to remind others of the upcoming (September 23-24, 2010) visit by Archer~Martin to campus and especially the open forum to be held in places of the next (September 23) meeting of the Senate. Dr. Owen briefed the FSEC on the current state of the Provost search.
- e. Dr. Jordan discussed her experience with the Board of Visitors at their meeting here at RU the previous week (September 16-17, 2010).

**VI. Adjournment**

- a. The meeting adjourned at 11:10am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**October 20, 2010**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman, Dr. Steve Owen, Dr. Joe Wirgau

**Members Absent:** none

**Guests Present:** none

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 9:35am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of September 29, 2010 were approved.

**III. Reports and Announcements**

- a. None.

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC discussed the agenda for the October 21, 2010 Senate meeting.
- b. The FSEC discussed the Tuesday October 26, 2010 meeting with the Academic Affairs Leadership Team regarding the upcoming SACS accreditation. There will be another meeting on this topic with the AALT on November 16.
- c. The FSEC discussed the issue of shared governance transparency at RU, including the need for putting more University and College policies and procedures online for easy searching.
- d. The FSEC discussed aspects of the curriculum path adopted by the Senate (adopted on April 29, 2010) and the draft of the Internal Governance Decision Matrix (on the Senate site under "IG Docs").

**VI. Adjournment**

- a. The meeting adjourned at 11:20am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**November 3, 2010**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman, Dr. Steve Owen, Dr. Joe Wirgau

**Members Absent:** none

**Guests Present:** Mr. Steve Musselwhite, Rector of the Radford University Board of Visitors (BOV)

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 9:00am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of October 20, 2010 were approved.

**III. Reports and Announcements**

- a. The FSEC discussed a number of issues with Rector Musselwhite including openness in communication with the BOV and their actions, ways in which the BOV might promote Radford University and its mission and general needs of the University.

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC discussed the agenda for the November 4, 2010 Senate meeting.

**VI. Adjournment**

- a. The meeting adjourned at 11:10am.

**Faculty Senate Executive Committee (FSEC) Minutes  
November 17, 2010**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman, Dr. Joe Wirgau

**Members Absent:** Dr. Steve Owen

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 9:30am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of November 3, 2010 were approved.

**III. Reports and Announcements**

- a. The FSEC discussed a number of issues regarding the quality Enhancement Plan (QEP). The FSEC will likely invite Dr. Steve Lerch to address the Senate on December 2 regarding the current work on the QEP. Dr. Wirgau expressed one major concern of the FSEC members when he asked regarding the QEP, "How much [money] will be taken from programs?" to fund any proposed actions contained within the QEP.
- b. The FSEC voted to ask Vice President for Student Affairs Mark Shanley to come to the December 2 Faculty Senate meeting to address the Senate. The FSEC will provide to Dr. Shanley a list of questions to address in addition to his general comments.
- c. Dr. Jordan led a discussion of the recent (November 11-12) Board of Visitors meeting held on the RU campus.
- d. Dr. Jordan reported on the continued efforts of Mr. Richard Alvarez, Vice President for Finance and Administration, to put a permanent line in the RU budget for adjunct faculty hires.

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC discussed the agenda for the November 18, 2010 Senate meeting.

**VI. Adjournment**

- a. The meeting adjourned at 1050am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**December 1, 2010**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman, Dr. Joe Wirgau, Dr. Steve Owen

**Members Absent:** none

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 9:30am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of November 17, 2010 were approved.

**III. Reports and Announcements**

- a. The FSEC discussed a number of issues regarding the quality Enhancement Plan (QEP). In particular the FSEC discussed the “themes” involved in the QEP. A relevant SACS website showing themes from other schools from is at <http://www.sacscoc.org/2010TrackAQEPSummaries.asp>.

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC voted to do the following:
  - i. To send the question of these QEP themes back to the QEP team for clarification. Specifically the QEP team will be asked to:
    1. Define each of the 5 potential topics in the memo from Steve Lerch to the QEP team as examples of a QEP by providing paragraph summaries for each of these topics.
    2. List why each particular theme will advance RU as a whole beyond what the University is currently doing.
    3. List how each theme will benefit students individually.
    4. List which RU groups and divisions might become involved in the implementation of each theme.
  - ii. To have the Senate meet as a “committee of the whole” to discuss these examples of QEP themes.
  - iii. To have the Senate rank the themes in order of preference—and have supporting comments—by March 1, 2011.
  - iv. To ask the SACS team to identify other constituencies that should be involved in selecting the QEP and/or implementing it. The team should then ask that those constituencies go through a parallel process to the one followed by the Faculty Senate with the same deadline.
- b. The FSEC discussed general issues related to the Core Curriculum.
- c. The FSEC voted to not have IRPA send the HERI survey to the faculty as a whole. The FSEC discussed the agenda for the December 2, 2010 Senate meeting.
- d. The FSEC voted to recommend the immediate posting on the Core Curriculum website the RU course equivalencies for the University Core A classes.

e. The FSEC discussed the Senate agenda for the meeting on December 2, 2010.

**VI. Adjournment**

a. The meeting adjourned at 11:35am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**January 26, 2011**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Rhett Herman, Dr. Joe Wirgau, Dr. Steve Owen

**Members Absent:** Dr. Erin L. Webster Garrett

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 8:03am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of December 1, 2010 were approved.

**III. Reports and Announcements**

- a. The FSEC discussed the format for the presentation of the QEP (quality Enhancement Plan, part of SACS reaccreditation) topics at the upcoming (February 3, 2011) Senate meeting. Dr. Steve Owen will discuss how the QEP team was constituted. Then Dr. Steve Lerch will present an overview of the QEP followed by each of the 8 topics being presented. Each presentation will last up to 5 minutes with the topics first being read and the remainder of the time answering the question “How would this topic benefit RU in the long term?”

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC discussed the format for the presentation of the QEP (quality Enhancement Plan, part of SACS reaccreditation) topics at the upcoming (February 3, 2011) Senate meeting. Dr. Steve Owen will discuss how the QEP team was constituted. Then Dr. Steve Lerch will present an overview of the QEP followed by each of the 8 topics being presented. Each presentation will last up to 5 minutes with the topics first being read and the remainder of the time answering the question “How would this topic benefit RU in the long term?”
- b. The FSEC voted to recommend a new objective for the Governance Committee. This objective is to look into term limits for Chairs/Directors and possibly Deans and to return a motion on this with any necessary changes to the Faculty Handbook.

**VI. Adjournment**

- a. The meeting adjourned at 9:20am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**February 09, 2011**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman. Dr. Joe Wirgau, Dr. Steve Owen

**Members Absent:** none

**Guests:** Dr. Joe Scartelli, Interim Provost of Radford University

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 8:03am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of January 26, 2011 were approved.

**III. Reports and Announcements**

- a. None.

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC discussed the issue of transfer equivalencies and the Core Curriculum with Dr. Scartelli.
- b. The FSEC discussed the issue of Dean and Chair/Director evaluations with Dr. Scartelli and how much weight they are given by the RU Administration in Chair/Director/Dean evaluations.

**VI. Adjournment**

- a. The meeting adjourned at 9:05am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**February 23, 2011**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman. Dr. Joe Wirgau, Dr. Steve Owen

**Members Absent:** none

**Guests:** none

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 8:05am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of February 09, 2011 were approved.

**III. Reports and Announcements**

- a. None.

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC discussed a draft of a new Radford University Research Misconduct Policy.
- b. The FSEC discussed the upcoming Faculty Morale Survey and its dissemination.
- c. The FSEC discussed the agenda for the February 24, 2011 Faculty Senate meeting.

**VI. Adjournment**

- a. The meeting adjourned at 9:00am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**March 02, 2011**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman. Dr. Joe Wirgau

**Members Absent:** Dr. Steve Owen

**Guests:** none

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 8:05am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of February 23, 2011 were approved.

**III. Reports and Announcements**

- a. None.

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC discussed aspects of the potential job description for the Acting Core Director.
- b. The FSEC discussed the functions of GECAC/CCAC.
- c. The FSEC discussed the agenda for the March 03, 2011 Faculty Senate meeting.
- d.

**VI. Adjournment**

- a. The meeting adjourned at 9:12am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**March 16, 2011**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman, Dr. Steve Owen

**Members Absent:** Dr. Joe Wirgau

**Guests:** none

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 8:05am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of March 02, 2011 were approved.

**III. Reports and Announcements**

- a. None.

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC voted to make the RU Administration aware of the Faculty Senate motion on posting job descriptions on the RU website.
- b. The FSEC discussed the Research Misconduct Policy, its status and the need to update the policy from the version from 1984. The FSEC drafted a letter making recommendations to start updating our Research Misconduct Policy.
- c. The FSEC discussed the motion from CSAT regarding program names and coordinator titles. The FSEC strongly supports this motion.
- d. The FSEC discussed the agenda for the March 17, 2011 Faculty Senate meeting.

**VI. Adjournment**

- a. The meeting adjourned at 9:30am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**March 23, 2011**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman, Dr. Steve Owen, Dr. Joe Wirgau

**Members Absent:** None.

**Guests:** Mr. Steven Nape, Ms. Michelle Jenkins, Ms. Elizabeth Lee Carter

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 8:05am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of March 16, 2011 were approved.

**III. Reports and Announcements**

- a. None.

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC discussed the dissemination of the results of the upcoming Faculty Morale Survey. Dr. Jordan discussed in general an email that she received from Mr. Ron Forehand of the Virginia Attorney General's office. Relevant points from Mr. Forehand included
  - i. Publishing verbatim comments about a specific individual would violate university policy.
  - ii. The Faculty Senate is an official BOV-approved part of Radford University. This is so because the Faculty Senate has been given an official charge by the Board of Visitors.
  - iii. The Faculty Senate has typical government immunity and liability insurance so long as the Faculty Senate follows university policies.
- b. Mr. Steven Nape (Vice Provost for Enrollment Planning and Management), Ms. Michelle Jenkins (Director of Student Success in the Provost's Office), and Ms. Elizabeth Lee Carter (RU SAVES Office, Substance Abuse/Sexual Assault Coordinator) discussed their roles at RU with the FSEC. They specifically discussed student retention and support services.
- c. The FSEC discussed the apportionment for next year's Senate.
- d. The FSEC discussed the agenda for the March 24, 2011 Faculty Senate meeting.

**VI. Adjournment**

- a. The meeting adjourned at 9:36am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**March 30, 2011**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman, Dr. Steve Owen, Dr. Joe Wirgau

**Members Absent:** None.

**Guests:** None.

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 8:00am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of March 23, 2011 were approved.

**III. Reports and Announcements**

- a. None.

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC discussed the Campus Environment Committee's motion regarding the Faculty Morale Survey. The distribution of the comments about the RU Administration was discussed.
- b. The FSEC discussed the agenda for the March 31, 2011 Faculty Senate meeting.

**VI. Adjournment**

- a. The meeting adjourned at 9:03am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**April 06, 2011**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman, Dr. Steve Owen, Dr. Joe Wirgau

**Members Absent:** None.

**Guests:** Dr. Joe Scartelli

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 8:00am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of March 30, 2011 were approved.

**III. Reports and Announcements**

- a. None.

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC and Dr. Scartelli discussed the motions going to the Academic Policies and Procedures Committee regarding Core equivalencies and transfer issues. The idea of creating a CCAC/Core FAQ for various scenarios was discussed. The FSEC felt this will be a committee charge for CCAC in 2011-2012.
- b. The FSEC asked Dr. Scartelli the question about whether someone can be “assigned” to teach the CORE classes. He answered “No.”
- c. The FSEC discussed next year’s apportionment and the fact that Colleges must meet every year to elect their Senators.
- d. The FSEC discussed the possibility of creating a task force for CORE advising for this year’s Quest sessions.
- e. The FSEC discussed the agenda for the April 07, 2011 Faculty Senate meeting.

**VI. Adjournment**

- a. The meeting adjourned at 9:05am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**April 13, 2011**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman, Dr. Steve Owen, Dr. Joe Wirgau

**Members Absent:** None.

**Guests:** None.

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 8:03am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of April 06, 2011 were approved.

**III. Reports and Announcements**

- a. Dr. Jordan reported that she, Dr. Steve Owen, Dr. Bill Kennan and Dr. Joe Scartelli met to discuss the Acting Core Director's position and job description.

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC discussed the Faculty Satisfaction Survey. The FSEC believes that the verbatim comments from this survey should only go to the President and the Board of Visitors.
- b. The FSEC discussed the motion regarding academic freedom.
- c. The FSEC discussed the agenda for the April 14, 2011 Faculty Senate meeting.

**VI. Adjournment**

- a. The meeting adjourned at 9:23am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**April 20, 2011**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Erin L. Webster Garrett, Dr. Rhett Herman, Dr. Steve Owen, Dr. Joe Wirgau

**Members Absent:** None.

**Guests:** None.

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 8:03am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of April 13, 2011 were approved.

**III. Reports and Announcements**

- a. None.

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC discussed the Core Director's position and potential job description.
- b. The FSEC discussed the agenda and the numerous motions for the April 21, 2011 Faculty Senate meeting.

**VI. Adjournment**

- a. The meeting adjourned at 9:15am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**April 27, 2011**

**Members Present:** Dr. Kay K. Jordan, Dr. Erin L. Webster Garrett, Dr. Rhett Herman, Dr. Steve Owen, Dr. Joe Wirgau

**Members Absent:** Dr. Judy Niehaus

**Guests:** None.

**I. Call to Order**

- a. Dr. Jordan called the meeting to order at 8:05am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of April 20, 2011 were approved.

**III. Reports and Announcements**

- a. None.

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC discussed the motions regarding GECAC/CCAC and its role in the Core A proposals.
- b. The FSEC discussed the general faculty approval vote for the three Faculty Senate Constitution changes. Dr. Herman will conduct this vote via a Qualtrics survey since RU has an official policy of using Qualtrics for such surveys.
- c. The FSEC discussed the agenda for the April 28, 2011 Faculty Senate meeting.

**VI. Adjournment**

- a. The meeting adjourned at 9:30am.

**Faculty Senate Executive Committee (FSEC) Minutes**  
**May 09, 2011**

**Members Present:** Dr. Rick Roth, Dr. Joe Chase, Dr. Rhett Herman, Dr. Jerry Kopf, Dr. Kay K. Jordan

**Members Absent:** Dr. Pamela Jackson

**Guests:** None.

**I. Call to Order**

- a. Dr. Roth called the meeting to order at 10:00am

**II. Approval of Minutes**

- a. The minutes from the FSEC meeting of April 27, 2011 were approved.

**III. Reports and Announcements**

- a. Dr. Jordan briefly addressed the new (2011-2012) FSEC about her thoughts on the past year.

**IV. Old Business**

- a. None.

**V. New Business**

- a. The FSEC discussed their goals for the upcoming summer and the next year. The FSEC would like the IG committee solicitation to go out early so that Dr. Bill Kennan can get out the committees' charge letters by approximately July 15, 2011.
- b. The FSEC discussed the Core Director's position.
- c. The FSEC voted to post the CCAC call on the Senate website.

**VI. Adjournment**

- a. The meeting adjourned at 12noon.