

**Faculty Senate Executive Committee (FSEC)**  
**Meeting Minutes**  
**May 5, 2009**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus,  
Dr. Stephen Owen, Dr. B. Sidney Smith

**Members Absent:** none

**Guests Present:** none

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 1:33 pm.
2. The minutes of the Apr. 14<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen reported that the Academic Program Review Committee will be meeting to finalize the new process for the 5-year program review cycle. The committee has been working on a new set of criteria to reform the process. Dr. Owen drew our attention to the preliminary report of the APCR that is on the senate website. Dr. Jordan expressed her concern that the committee is moving towards greater reliance on a numbers game, and suggested that when internal governance is reviewed the membership of the APCR should be more representative of faculty. Dr. Owen noted that there is no guidance in IG concerning who has the authority to set review guidelines, and suggested that this is something on which the faculty senate (or the executive council this summer) could make a recommendation. After further discussion, Dr. Owen agreed to bring draft language for recommendations at our next meeting.
2. Dr. Owen reported that we will get a copy of the ESHE proposal on elevating Athletic Training to a major, and we will make a recommendation on the senate's behalf.
3. Dr. Owen will send an email asking new senators for preferences on open committee seats, so that we can make those assignments early this year.
4. Dr. Owen is also interested in crafting the committee objectives for next year.
5. The Campus Environment Committee is still working on the faculty survey, and reports that more than half of the faculty had already responded. The committee will be able to give us the numerical summary and the written comments in a matter of weeks.
6. The ad hoc investigative committee will have its first meeting tomorrow. The members are Dr. Stephen Owen, Dr. Clair Waldron (CHHS), Dr. Jim Lollar (COBE), William Flora (CEHD), Dr. William Hrezo (CHBS), Dr. Chester Watts (CSAT), and Roann Barriss (CVPA). Their goal tomorrow will be to review the motion that

established the committee, and Dr. Owen will recommend that they will act expeditiously. The committee will also elect a chair and a recorder.

7. Dr. Owen reported that the Technology Advisory Committee is preparing to make an offer on the contract for the new web page. Dr. Owen said that he is persuaded that subcontracting is the right option. He anticipates that it will be a 6 to 9 month process. Many university offices will be called upon to participate in that process.
8. Dr. Owen distributed copies of the motion the senate passed regarding incorporating the curriculum proposal path, a copy of which was also distributed. He reported that nowhere in the University Executive Council's minutes is there any indication that the senate's motion was forwarded to them for action. Dr. Owen asked that we review these for discussion at our next meeting.

### **III. Old Business**

1. None.

### **IV. New Business**

1. None.

### **V. Announcements**

1. None.

### **VI. Adjournment**

1. The meeting was adjourned at 2:48 pm.

**Faculty Senate Executive Committee (FSEC)**  
**Meeting Minutes**  
**May 19, 2009**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Stephen Owen,  
Dr. B. Sidney Smith

**Members Absent:** Dr. Judy Niehaus

**Guests Present:** none

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 2:06 pm.
2. The minutes of the May 19<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen reported that RU's contract with Barnes & Noble is expiring, and the university is receiving bids for a new bookstore contract to begin in the fall. A faculty representative will be needed for the RFP committee, so Dr. Owen will contact the Bookstore Advisory Committee for a volunteer.
2. The RFP committee for the web page has made a recommendation to the administration, and the company recommended will be making a presentation to the president's cabinet.
3. Dr. Lerch is working with the provost and president on a message to the IG committees to give them guidelines for complying with the recent motion calling for a report on internal governance. Dr. Lerch asked which committees the motion applies to, and the members of the faculty senate executive council agreed to advise him that the sense of the motion is that the request is limited to standing IG committees.
4. The proposal for the Exercise, Sport, and Health Education major in Athletic Training will be coming soon. The provost is evaluating it for resource requirements.
5. An email will be sent soon indicating that Susan Van Patten is being named as an acting coordinator of the Core Curriculum, helping to pick up some administrative duties for which Dr. Lerch has been responsible. This position will be regularized with a position announcement and search in the fall.
6. There will be a proposal soon to rename the General Education Curriculum Advisory Committee.
7. Dr. Owen reported that the president would like to be more visible on campus at academic events. She also wants to explore the idea of having a faculty member working in the president's office in some capacity, perhaps as a position that would be filled by a different faculty member each year.

8. Dr. Owen reported that the ad hoc investigative committee has met and has thus far conducted no business other than that reported in Dr. Hrezo's email to faculty. Dr. Jordan's proposal to recommend to the ad hoc committee that it extend its deadline for reports was debated. The members agreed to recommend to the committee that it extend its deadline for submission of materials. Dr. Owen will report this recommendation to the committee.

### **III. Old Business**

1. None.

### **IV. New Business**

1. The members reviewed the Statement of Philosophy and Statement of Procedure for the new Core Curriculum forwarded by the General Education Curriculum Advisory Committee. The members agreed to endorse the statements with one minor edit.

### **V. Announcements**

1. None.

### **VI. Adjournment**

1. The meeting was adjourned at 4:02 pm.

**Faculty Senate Executive Committee (FSEC)  
Meeting Minutes  
June 2, 2009**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Stephen Owen, Dr. B. Sidney Smith

**Members Absent:** none

**Guests Present:** none

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 2:10 pm.
2. The minutes of the May 19<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. The Campus Master Plan is now available online at <https://projects.hewv.com/downloadweb/predownload.aspx?qs=LR82FPL2GKZR2LJ7SCU53A67P2SEMQAPYTA7MZGFFUV9PR3FRTADPCU6JBJMLWEK9PJ5PAGPLRKTIXURKDPKCTGC8T2SKWQZPC3QLHCVER4PJRHXCSZ5RLUTC9E6CRQAMXH8XPL7UBV7WFAQF5LX7VWX58HM8E2NFSGSBSMB8G7WFGMD937B8BU49Y8ZMPL9>. This is only a recommendation.

**III. Old Business**

1. None.

**IV. New Business**

1. The Athletic Training Program was considered, and the members voted unanimously to recommend the approval of the program.
2. A request from Moira Baker to obtain all of the data gathered by President Kyle during the “Days of Visioning” leading to the development of the 7-17 Strategic Plan was considered. After discussion, Dr. Owen agreed to write a detailed request for the president and the provost to report on what records exist, including drafts of the plan, where they exist, and how we may arrange to obtain copies of all existing documentation. The other members will be given an opportunity to review the request, and it will then be forwarded expeditiously with a request for prompt action.
3. Members discussed their upcoming discussion with the provost and in particular their expectations of him. Members agreed that we should not discuss allegations that are currently under review by the ad hoc committee. It was also agreed that he needs to be apprised of the alarming level of faculty anger with the administration’s handling of academic affairs. The members want him to characterize his understanding of the faculty’s role with respect to decisions about academic affairs in light of the accreditation standards promulgated by SACS.

4. Members discussed the issue of appropriately documenting our un-minuted meetings with members of the administration. Members agreed to write personal memos of such meetings, and Dr. Owen will make a report on any action items that arise from such meetings.

#### **V. Announcements**

1. None.

#### **VI. Adjournment**

1. The meeting was adjourned at 3:39 pm.

**Faculty Senate Executive Committee (FSEC)  
Meeting Minutes  
June 24, 2009**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Stephen Owen, Dr. B. Sidney Smith

**Members Absent:** none

**Guests Present:** none

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 12:10 pm.
2. The minutes of the June 2<sup>nd</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen reported that Debra Templeton had brought to his attention a Freedom of Information Act request for grade distributions by instructor, department, and program for the spring 2009, and this request will be fulfilled by her office.
2. Dr. Owen drew to the members' attention a draft Academic Program Review Committee proposal for the new review process so that we could provide comments that he will take back to the committee. Members discussed the numerical scores expected of programs for viability, the intrusiveness of the student assessment requirements, and the desirability of automating and simplifying the process.
3. Dr. Owen updated us on the new faculty morale survey, but asked that we not disclose the details until it is officially reported, to avoid any possibility of promulgating mistaken information.
4. Dr. Owen reported that the ad hoc committee has met and is determining the process it will follow to pursue the allegations it has received. The committee will be asking some individuals to speak to the committee with respect to the allegations.

**III. Old Business**

1. None.

**IV. New Business**

1. Dr. Owen presented draft reports on our meetings with the provost and president. Members discussed amendments to these reports, specifically with respect to providing greater detail on specific recommendations that the members had made to the provost and president in these meetings. Dr. Owen took members suggestions and will prepare revisions of the draft.
2. The members reviewed Dr. Stanton's proposal for an Academic Affairs Budget Advisory Committee. There was unanimous support for recommending against the

creation of such a committee, on the grounds that existing administrative and governance structures are adequate for a robust budgetary process, provided they are properly utilized.

3. Members chose to set the regular executive council meetings for the fall 2009 semester on Wednesday's at 1pm.
4. Members reviewed Dr. Stanton's proposed curriculum path document. The members agreed to recommend several changes, and to request a written response to their recommendations preparatory to a meeting on the issue with the provost.

#### **V. Announcements**

1. None.

#### **VI. Adjournment**

1. The meeting was adjourned at 3:55 pm.

**Faculty Senate Executive Committee (FSEC)  
Meeting Minutes  
July 6, 2009**

**Members Present:** Dr. Patricia Easterling, Dr. Judy Niehaus  
Dr. Stephen Owen, Dr. B. Sidney Smith

**Members Absent:** Dr. Kay K. Jordan

**Guests Present:** none

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 1:05 pm.
2. The minutes of the June 24<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen reported that the new Vice President for Finance and Administration will arrive soon.
2. Dr. Owen talked with Dr. Nape, the Vice Provost for Admissions, and Dr. Owen has expressed an interest giving a presentation to the faculty in the fall. Dr. Owen also shared the concerns that faculty had expressed about the models used for student admissions, and Dr. Nape is interested in addressing those concerns.
3. Dr. Owen reported that the search for a new registrar will start soon, and we need to find two faculty members who would like to serve on that committee.
4. Dr. Owen reported that the Academic Program Review Committee has sent its draft proposal for future program reviews to the provost. Many changes were made to the proposal in response to faculty concerns communicated to the committee by the faculty senate executive council. In particular, there will be no set numerical requirements for majors or for credit hours taught. Each year the data for programs will be updated, and a narrative will be provided by the department regarding the data. The issue of assessment has been addressed, and there will be efforts to ensure that assessment is used for program enhancement rather than for setting learning-outcome metrics.
5. The members decided to recommend to the president that the faculty dinner be held September 19<sup>th</sup>, with backup dates the 18<sup>th</sup> and 11<sup>th</sup>. Members also debated the appropriateness of such an event during the current budget crisis. Members decided to suggest *hors d'oeuvres* in place of a meal as a cost-cutting measure.
6. The members reviewed the draft catalog copy forwarded by Dean Rogers. Dr. Owen will report back to him that the descriptions for Anthropology and Geology should reflect the currently approved programs, and be written by the respective departments.

7. Dr. Owen reported that the ad hoc committee is now reviewing the submissions, and has requested numerous documents from members of the university community.

### **III. Old Business**

1. The members reviewed a new draft of an Academic Affairs IG Decision Matrix as a working document to discuss with the provost. After much deliberation a draft was agreed to and Dr. Owen will arrange our meeting with the provost.

### **IV. New Business**

1. Members examined the calendar for fall senate meetings. All meetings are expected to be in the (former) Commonwealth Room in Heth Hall. The first meeting will on Sept. 10<sup>th</sup> at 3:30. Subsequent Thursday 3:30pm meetings will be scheduled for 9/24, 10/8, 10/22, 11/5, 11/19, 12/3, 1/28, 2/11, 2/25, 3/18, 4/1, 4/15, and 4/29.

### **V. Announcements**

1. Aside from the to-be-scheduled meeting with the provost, the members do not anticipate another faculty senate executive council meeting before August.

### **VI. Adjournment**

1. The meeting was adjourned at 3:45 pm.

**Faculty Senate Executive Committee (FSEC)**  
**Meeting Minutes**  
**August 25, 2009**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Stephen Owen, Dr. B. Sidney Smith

**Members Absent:** none

**Guests Present:** none

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 1:05 pm.
2. The minutes of the July 6<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen reported that the RU Board of Visitors will meet on September 9<sup>th</sup> and 10<sup>th</sup>. The Student Affairs Committee will meet at 9am, the Business Affairs Committee at 11 am, and the Academic Affairs Committee at 1pm on the 9<sup>th</sup>. The full board will convene at 9am on the 10<sup>th</sup>. The first item on their agenda is a closed session in which they will elect the faculty representative, who will then be seated.
2. President Kyle will give a brief statement of welcome to the senators at our first meeting on the 10<sup>th</sup>.
3. The College of Humanities and Behavioral Sciences and the College of Science and Technology are scheduled to elect one adjunct senator each, and Dr. Owen will contact the deans to arrange for this.
4. Dr. Owen met with a group concerned with implementation of the new Core Curriculum, and so far things seem to be on track. The next big issue will be that in fall 2010 faculty will be needed to teach the full set of sections of CORE 201. The target date for getting the names of interested faculty is October 15<sup>th</sup>. It remains to be determined how this will be done.
5. Dr. Owen reported that the university is engaged in pandemic planning for the H1N1 flu virus. Dr. Dennie Templeton has been leading this effort, and the provost will report on the issue at the leadership team meeting at 1pm, Wednesday the 26<sup>th</sup>, in the Bonnie Auditorium.
6. At the convocation, the speakers will be Tommy Fraim (Rector of the Board), President Kyle, Provost Stanton, Dr. Owen, and Matt Clem, the president of the Student Government Association. Dr. Owen asked the members to provide reflections for him to consider as he prepares his remarks for convocation. Members offered several comments, with an emphasis on the importance of faculty unity and collegiality, an understanding of the difference between principled disagreement and

factionalism, and placing the welfare of the institution as our foremost priority in all our deliberations.

7. We do not have an announcement of the new appointees to the Board of Visitors.
8. The executive council will meet with President Kyle regularly, starting in about a week.
9. Dr. Owen reported that the ad hoc investigative committee is working to meet its October 1<sup>st</sup> deadline for its report. It is not yet ready to write its report, because it is still attempting to gather needed facts. Questions have been submitted to administrators. The committee has also met with several administrators to get answers to questions. Dr. Owen's impression is that administrators have been cooperative and forthcoming.

### **III. Old Business**

1. None.

### **IV. New Business**

1. Because of the BOV meeting, the members chose to set their executive council meeting prior to the first senate meeting on the 10th for Tuesday the 8<sup>th</sup> at 2:30 pm. At the September 2<sup>nd</sup> meeting of the executive council we will make committee assignments.
2. Members took up the recommendation for Academic Program Review that has been forwarded by the Academic Program Review Committee. Members appreciated the adjustments that had been made in response to faculty concerns that they had communicated to the committee earlier in the summer. Dr. Jordan stated that the issue of electing faculty representatives still needs to be addressed. Dr. Jordan also asked if we should consider an appeals process. Dr. Owen noted that this question is beyond the scope of the recommendation. After discussion, the members voted to recommend adoption of the academic program review procedure drafted by the committee.
3. Members reviewed the committee objectives from the previous year and discussed objectives for the new year. This discussion will continue at our next meeting.
4. Members debated how to initiate consideration within the senate of revision of the university internal governance system. It was determined that the executive council will introduce a resolution at the first senate meeting calling for the creation of a task-force to consider whether IG should be revised, and to consider what process should be followed for such revision, and make a recommendation to the full senate. Dr. Smith will draft the executive council motion for members' consideration at the next meeting.

### **V. Announcements**

1. None.

## **VI. Adjournment**

1. The meeting was adjourned at 3:30 pm.

**Faculty Senate Executive Committee (FSEC)  
Meeting Minutes  
September 2, 2009**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Stephen Owen, Dr. B. Sidney Smith

**Members Absent:** none

**Guests Present:** none

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 1:09 pm.
2. The minutes of the August 25<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen reported that the foreign language department is offering Russian for the first time in many years this year. To get it to qualify for Core it will be cross listed with a FORL prefix.
2. Dr. Owen will be meeting tomorrow with Dr. Templeton about new directives for faculty regarding the H1N1 virus.
3. Dr. Owen met with Dr. Slavings, Dr. Templeton, and Ms. Bodo to discuss upcoming issues, most particularly including the university's upcoming SACS accreditation. The process will be different this time because of changes in SACS methodology. Dr. Templeton is working on the 6-year academic plan (required by SCHEV), focusing primarily on access, tuition, and affordability. The deadline is November 1<sup>st</sup>.
4. Dr. Owen reported that the "Board book" is now online for the upcoming Board of Visitors meetings.
5. Dr. Owen met with Mr. Alvarez to discuss what will be presented at the Business Affairs Committee of the BOV, including an alternative severance option for administrative faculty and staff. Mr. Alvarez made a point of showing Dr. Owen everything he will be presenting to the BOV. All of this information is online on the draft agenda of the BOV.

**III. Old Business**

1. None.

**IV. New Business**

1. Members discussed the agenda for their upcoming meeting with the provost. Topics will include principles and process for the upcoming budget reversion, budget and organizational information for academic affairs, and returning to the decision matrix.

2. Members discussed and made faculty assignments to IG committees.
3. Members discussed and made faculty assignments to senate committees.

**V. Announcements**

1. None.

**VI. Adjournment**

1. The meeting was adjourned at 3:45 pm.

**Faculty Senate Executive Committee (FSEC)  
Meeting Minutes  
September 8, 2009**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Stephen Owen, Dr. B. Sidney Smith

**Members Absent:** none

**Guests Present:** none

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 2:30 pm.
2. The minutes of the September 2nd meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen reported that he has contacted the dean of the Waldron College asking for volunteers from their faculty for IG committees.

**III. Old Business**

1. Members reviewed the draft prepared by Dr. Owen of senate committee objectives and approved it for posting.

**IV. New Business**

1. Members turned their attention to the motion from the Dept. of Biology and Chemistry to split the department into two departments. Members agreed to introduce the motion on behalf of the department at the senate meeting on the 10<sup>th</sup>, but Dr. Owen will communicate with the department the need to provide a more highly detailed substitute motion for consideration as an academic affairs proposal.

**V. Announcements**

1. None.

**VI. Adjournment**

1. The meeting was adjourned at 3:45 pm.

**Faculty Senate Executive Committee (FSEC)  
Meeting Minutes  
October 7, 2009**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Stephen Owen, Dr. B. Sidney Smith

**Members Absent:** none

**Guests Present:** none

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 1:00 pm.
2. The minutes of the October 2nd meeting will be reviewed at our next meeting.

**II. Reports and Announcements**

1. Dr. Owen reported that Matt Brunner has indicated that the new Banner system is much more powerful and consequently there will be a recommendation for changing the schedule according to which students will register, moving from three periods to two periods, with the second being intended for adjustment of schedules.
2. Dr. Owen reported that there are still implication issues arising with the Core Curriculum, including the disposition of the Core A committee. In particular, there is some difficulty about reporting lines for the directors of Core A and the Core Curriculum.

**III. Old Business**

1. None.

**IV. New Business**

1. Members discussed the news provided at the Academic Leadership Team meeting about how the budget reversion will be met, and decided to ask Mr. Alvarez to join us at the next meeting of the Faculty Senate Executive Council. Concerns were also raised about the failure of the administration to provide requested information, such as an organizational chart and a budget schema.
2. Members discussed rumors regarding a motion for a vote of no confidence in the provost or president. Members are researching this issue to ensure that such a motion, should it be brought forward, is handled in the most appropriate way.

**V. Announcements**

1. None.

**VI. Adjournment**

1. The meeting was adjourned at 2:37 pm.

**Faculty Senate Executive Committee (FSEC)  
Meeting Minutes  
October 14, 2009**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Stephen Owen, Dr. B. Sidney Smith

**Members Absent:** none

**Guests Present:** none

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 1:10 pm.
2. The minutes of the October 7th meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen reported that Bethany Bodo will be updating the language on Student Evaluations to include "Core Curriculum Courses" alongside "General Education Courses."

**III. Old Business**

1. None.

**IV. New Business**

1. Members discussed the circulation by the writers of the allegations presented to the Ad Hoc Investigative Committee to the general faculty, and agreed to have Dr. Owen send a letter to the general faculty explaining that these allegations have not been reviewed by the faculty senate, and should not be construed as having the senate's endorsement.
2. Members discussed the administration's plan to hire a new vice president for student affairs, and agreed with many constituents who have written that such a plan is inconsistent with the current budget climate and the recent reorganization of units previously under student affairs. Dr. Owen will convey this advice to President Kyle.
3. Members discussed the prospect of the university conducting an internal search for a new registrar, and agreed to recommend this to the administration.
4. Members discussed the prospect of the university advertising for a new director of admissions, and agreed to recommend to the administration that such a search be conducted.

**V. Announcements**

1. None.

## **VI. Adjournment**

1. The meeting was adjourned at 2:35 pm.

**Faculty Senate Executive Committee (FSEC)  
Meeting Minutes  
October 21, 2009**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Stephen Owen, Dr. B. Sidney Smith

**Members Absent:** none

**Guests Present:** none

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 1:05 pm.
2. The minutes of the October 14th meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen reported that the Board of Visitors retreat highlighted many issues that will help the board make better decisions. Dr. Owen told the board that he wants a copy of the report by Tim Sullivan to be published online and made available to faculty. Members agreed that they should be encouraged to do this as soon as possible.
2. Dr. Owen reported that Richard Alvarez wants to give a presentation at a forum on the budget soon after the Board approves the budget.
3. Dr. Owen reported that he had spoken with the Rector about meeting with the FSEC, and that Mr. Fraim would like to meet before the next BOV meeting. Dr. Owen will work with the President and Rector to arrange a meeting.
4. Dr. Owen met with the SGA President about the current situation regarding paper and printing. The SGA President will be providing a report on this for the senate.

**III. Old Business**

1. None.

**IV. New Business**

1. Members discussed how best to conduct the upcoming meeting during debate of the Vote of No Confidence motion. Dr. Owen will make certain to call on all who want to speak before permitting anyone to speak twice.

**V. Announcements**

1. None.

**VI. Adjournment**

1. The meeting was adjourned at 2:35 pm.



**Faculty Senate Executive Committee (FSEC)  
Meeting Minutes  
October 28, 2009**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Stephen Owen, Dr. B. Sidney Smith

**Members Absent:** none

**Guests Present:** President Penelope Kyle

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 1:00 pm.
2. The minutes of the October 21<sup>st</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen announced that owing to his absence next week Dr. Jordan will preside at the next senate meeting.
2. Dr. Owen reported that the rector will only be available right before the board meeting, on the 9<sup>th</sup>, 10<sup>th</sup>, or 11<sup>th</sup>.
3. Dr. Owen reported that the economic future for the state is projected to remain dire. The Resource Allocation committee and the University Planning and Budget Advisory Committee are meeting on the 29<sup>th</sup> to begin examining the budget. It is expected that the Board of Visitors will be considering the budget at their next meeting.
4. Dr. Smith reported that the IG Faculty Task Force has met twice, determined that revision is needed, and is working to formulate a resolution for the senate that recommends a process for revision.
5. Dr. Owen reported that the Board of Visitors would like to see the university revisit the 7-17 Plan and the University Mission Statement. Dr. Owen proposed that the FSEC endorse this suggestion to the administration, and that it include significant faculty involvement and that the final product be reviewed by the Faculty Senate. The members concurred.

**III. Old Business**

1. Members discussed how to move forward in the relationship between the faculty and administration in light of the Vote of No Confidence in the Provost.

**IV. New Business**

1. Members met with President Kyle. She informed the members that on the advice of the board consultant, Tim Sullivan, she wants to meet with faculty members to hear first-hand the issues that informed the vote of no confidence. Dr. Jordan pointed out

that because it was a secret ballot it is problematic to provide names of faculty senators whose positions are known. President Kyle suggested that perhaps a faculty member who was outspoken could form the appropriate group. Long discussion ensued regarding the foundations for the vote of no confidence, and the president's need to hear from all sides. After the president departed the members agreed to ask Dr. Moira Baker and Dr. Gwen Brown to form a group to talk to the president, and Dr. Owen will identify and contact senators who were known to oppose the motion to meet with her as well.

#### **V. Announcements**

1. None.

#### **VI. Adjournment**

1. The meeting was adjourned at 2:35 pm.

**Faculty Senate Executive Committee (FSEC)  
Meeting Minutes  
November 4, 2009**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. B. Sidney Smith

**Members Absent:** Dr. Steve Owen

**Guests Present:** None

**I. Call to Order and Approval of Minutes**

1. Dr. Jordan called the meeting to order at 1:04 pm.
2. The minutes of the October 28<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Jordan reported that President Kyle will be on campus on the 10<sup>th</sup> of November.

**III. Old Business**

1. None.

**IV. New Business**

1. Dr. Jordan reported that Bethany Bodo would like to know if she can work towards developing an online version of the student evaluation form for courses that are taught online. This will require a policy to be written into the Faculty Handbook, and the Faculty Issues Committee should be able to develop the proposed change. However, since time is short, the members determined to instruct Ms. Bodo to proceed for this semester and the policy for future semesters will be promulgated in due course.
2. Members discussed the new ANTH/ANSC 101 course. This has been approved, but has not been approved for general education credit. It appears that the program revision for Anthropological Sciences and the new course should be looked at together by the Faculty Senate Curriculum Committee. Three sections of the course are being offered in the spring 2010 semester. If the course is approved for the Core Curriculum, these students could be given the appropriate Core credit by a blanket petition. The Curriculum Committee will be asked to request of the Sociology Department that they provide Review and Comment on the program revision proposal.
3. It is now clear that a sufficient number of senators have requested a special meeting on November 10<sup>th</sup> for the purpose of having an exchange with President Kyle on the topic of the recent vote of no confidence in the provost. Members discussed how to ensure that the meeting met the expectations of senators and determined that the

meeting should be conducted as a committee of the whole. A resolution was agreed to and will be introduced at the meeting on November 5<sup>th</sup>.

**V. Announcements**

1. None.

**VI. Adjournment**

1. The meeting was adjourned at 2:35 pm.

**Faculty Senate Executive Committee (FSEC)**  
**Meeting Minutes**  
**November 18, 2009**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus,  
Dr. Steve Owen, Dr. B. Sidney Smith

**Members Absent:** None

**Guests Present:** None

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 1:07 pm.
2. The minutes of the November 4<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. None.

**III. Old Business**

1. None.

**IV. New Business**

1. Members reviewed items to be placed on the agenda for the November 19<sup>th</sup> senate meeting.

**V. Announcements**

1. None.

**VI. Adjournment**

1. The meeting was adjourned at 2:25 pm.

**Faculty Senate Executive Committee (FSEC)  
Meeting Minutes  
December 2, 2009**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus,  
Dr. Steve Owen, Dr. B. Sidney Smith

**Members Absent:** None

**Guests Present:** None

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 1:07 pm.
2. The minutes of the November 18<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen reported that Jeff Douglas will be providing more information on student printing costs at the senate meeting.
2. Dr. Owen reported that he has requested the cost data for the new web site, but has not yet received the information.

**III. Old Business**

1. Members discussed the objections that were raised to the IG Decision Matrix. If it is taken from the table, Dr. Smith will enter a substitute motion addressing the concerns.

**IV. New Business**

1. Members reviewed items to be placed on the agenda for the December 3<sup>rd</sup> senate meeting.
2. Members discussed the need to have a clear understanding of the administrative structure of the Core Program.
3. Members discussed the issues they wish to discuss with President Kyle at their meeting on Friday. Issues mentioned included the timing of any potential decision about the provost, a replacement for Dr. Slavings to head up the SACS reaccreditation, the faculty lounge, revising the strategic plan and the role of the faculty senate in its revision, the status of university fund-raising and staffing in the Office of University Advancement, and the implementation of the Core Curriculum.
4. Members discussed concerns about faculty being coerced to teach Core courses.

**I. Announcements**

1. None.

**II. Adjournment**

1. The meeting was adjourned at 2:25 pm.

**Faculty Senate Executive Committee (FSEC)  
Meeting Minutes  
December 9, 2009**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus, Dr. Steve Owen,  
Dr. B. Sidney Smith

**Members Absent:** Dr. Patricia Easterling

**Guests Present:** None

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 1:04 pm.
2. The minutes of the December 2<sup>nd</sup> meeting were approved.

**II. Reports and Announcements**

1. The FSEC agreed that the Resource Allocation Committee should study and report on pay compression and inversion.
2. The Graduate Affairs Committee will be promulgating a proposal regarding categories of graduate faculty status, and this will come to the senate next semester.
3. The proposal to split the biology and chemistry departments will come to the senate in the spring semester.
4. Dr. Jordan reported that the College of Humanities and Behavioral Sciences Curriculum Committee is forwarding a motion regarding review and comment by college curriculum committees of external proposals affecting their curricula.

**III. Old Business**

1. None.

**IV. New Business**

1. Members will expect to meet with the interim provost and President Kyle before the first week of next semester to discuss the search for the new provost. Recommendations regarding the make-up of the search committee were discussed and will be forwarded to Dr. Scartelli.
2. Members discussed goals and objectives for the Faculty Senate for the coming semester. Items mentioned included ensuring that the senate's recommendation for revision of IG is pursued in a timely manner, leading to the institution of the recommended process, adopting recommendations for documents such as the IG Decision Matrix for clarifying our IG procedures in Academic Affairs, including a path document and clear administrative structure for the Core Curriculum, and completing the business of the senate currently being worked on in committees.

**V. Announcements**

1. None

**VI. Adjournment**

1. The meeting was adjourned at 2:25 pm

**Faculty Senate Executive Committee (FSEC)**  
**Meeting Minutes**  
**January 27, 2010**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Steve Owen, Dr. B. Sidney Smith

**Members Absent:** None

**Guests Present:** Dr. Gary Nussbaum

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 5:08 pm.
2. The minutes of the December 9<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. None.

**III. Old Business**

1. None.

**IV. New Business**

1. Dr. Gary Nussbaum reviewed his volunteer consulting role for President Kyle. He is advising her on improving professionalism and effectiveness in the administration, particularly among the cabinet and other top administrators.

**V. Announcements**

1. None.

**VI. Adjournment**

1. The meeting was adjourned at 2:25 pm

**Faculty Senate Executive Committee (FSEC)**  
**Meeting Minutes**  
**February 16<sup>th</sup>, 2010**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Steve Owen, Dr. B. Sidney Smith

**Members Absent:** None

**Guests Present:** None

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 5:05 pm.
2. The minutes of the January 27<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen reported that there will be an academic affairs leadership team meeting tomorrow on the topic of program review. The purpose will be to get departments up to speed on next year's procedures.
2. Dr. Owen reported that he had received a question about the lack of VHS support in the classrooms. Members noted that there are several technological solutions.
3. Dr. Owen reported that the Fashion and Interior Design department is proposing a BFA degree, and this will come to the senate as a motion on the 25<sup>th</sup> of February.
4. Dr. Debra Templeton forwarded a memo regarding the Doctor of Nursing Practice program, which is an online program. She asked us to examine the issue of online evaluation of this program. Members determined that Bethany Bodo should be asked to develop guidelines for interpretation of the evaluations for the DNP program, and for the future the broader issue of online evaluations should be referred to the Faculty Senate Faculty Issues Committee for promulgation of a university-wide policy.

**III. Old Business**

1. None.

**IV. New Business**

1. Members debated the upcoming motion from members of the College of Humanities and Behavioral Science to replace the Core Curriculum with a new General Education plan. There are concerns about the make-up of the Core Curriculum Committee/General Education Curricular Advisory Committee.

**V. Announcements**

1. None.

## **VI. Adjournment**

1. The meeting was adjourned at 6:15 pm

**Faculty Senate Executive Committee (FSEC)**  
**Meeting Minutes**  
**February 23<sup>rd</sup>, 2010**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Steve Owen, Dr. B. Sidney Smith

**Members Absent:** None

**Guests Present:** None

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 5:05 pm.
2. The minutes of the February 16<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen announced that the Governance Committee is working on the new system for evaluating the deans.
2. Dr. Owen announced that there will be a meeting of the University Planning and Budget Committee meeting on March 5<sup>th</sup>.
3. Dr. Owen announced that President Kyle is creating a search committee for a Vice President of Student Affairs, and has requested two faculty members to serve on that committee. The senate will solicit volunteers from among the general faculty.
4. Dr. Owen announced that the Provost Search Committee is being formed presently.
5. Dr. Owen announced that Clair Waldron has raised questions about the evaluation of department chairs, and would like the Faculty Issues Committee to examine them. The members determined that this would be an appropriate objective for next years' Faculty Issues Committee, and will forward this to the new FSEC.
6. Dr. Owen announced that the Core Curriculum Committee is working to schedule the forums asked for by the Faculty Senate.

**III. Old Business**

1. In planning the agenda, Dr. Owen noted that he has asked the Senate Committee Chairs to report on their progress on the committee objectives for the year. Members discussed the numerous motions that have been submitted, and wrote the agenda for the February 25<sup>th</sup> senate meeting.

**IV. New Business**

1. Dr. Owen tasked Dr. Smith with starting the analysis for senate reapportionment for the next year.

**V. Announcements**

1. None.

**VI. Adjournment**

1. The meeting was adjourned at 6:15 pm

**Faculty Senate Executive Committee (FSEC)**  
**Meeting Minutes**  
**March 2<sup>nd</sup>, 2010**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Steve Owen, Dr. B. Sidney Smith

**Members Absent:** None

**Guests Present:** None

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 5:03 pm.
2. The minutes of the February 23<sup>rd</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen reported that the provost search committee is coming together.
2. Dr. Owen reported that two faculty members have expressed interest in serving on the search committee for the Vice President of Student Affairs. We need to continue to look for faculty members for this committee.
3. Dr. Owen reported that we have three volunteers from Waldron College to serve on the General Education Curricular Advisory Committee. Members agreed that Kate Brennan from Nursing should be appointed.
4. Dr. Owen reported that the Academic Program Review Committee will be meeting soon. Members discussed how faculty members of the committee should be appointed or elected. It was agreed that faculty members should be elected in their colleges.
5. Dr. Owen reported that Dr. Zeakes, chair of the department of Exercise and Sport Health Education, contacted him about making a CIP-code change for the Nutrition program. Dr. Scartelli believes this should be treated much like a name change, and should be reviewed and commented on by the faculty senate.
6. Dr. Owen met with Deb Templeton and Rick Slavings about the base-budget adequacy metric in use. The members agreed to a motion calling on Dr. Templeton to review options for metrics the university can use internally.

**III. Old Business**

1. None.

**IV. New Business**

1. Members discussed the problem of substitutes voting on IG committees. Under a strict reading of Robert's Rules, it is clear that most IG committees should not allow voting by substitutes. Consequently a policy needs to be formulated to permit IG

committees to conduct business with substitute members. Dr. Owen will draft an appropriate motion prior to the next meeting.

2. Dr. Jordan introduced a motion recommending an organizational change in the General Education Curricular Advisory Committee. Members discussed the motion and determined that it would be well to meet with the provost to discuss their concerns with him and to obtain from him an organizational chart for the Core Curriculum before returning to this motion.

#### **V. Announcements**

1. None.

#### **VI. Adjournment**

1. The meeting was adjourned at 6:30 pm

**Faculty Senate Executive Committee (FSEC)**  
**Meeting Minutes**  
**March 16<sup>th</sup>, 2010**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Steve Owen, Dr. B. Sidney Smith

**Members Absent:** None

**Guests Present:** None

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 5:09 pm.
2. The minutes of the March 4<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen reported that the Faculty Lounge will have its official opening at 4pm on Friday the 19<sup>th</sup> of March.
2. Dr. Owen reported that the executive council will meet with Dr. Slavings and Dr. Deb Templeton to discuss the base budget adequacy metrics on March 25<sup>th</sup> at 2pm.

**III. Old Business**

1. None.

**IV. New Business**

1. Members reviewed a proposed motion to update the language in the IG System Document that specifies the constitution of the General Education Curricular Advisory Committee to reflect the current structure of the academic units and adding the Core Curriculum Coordinator as a non-voting member. The members agreed to forward the motion to GECAC.
2. Members reviewed a proposed motion to update the language in the IG System Document that addresses attendance by members at committee/council meetings. Members agreed on language and the motion will be forwarded to the University Executive Council.
3. Members reviewed a proposed motion to update the language in the IG System Document that specifies the constitution of the Academic Program Review Committee to specify that faculty members of the committee be elected by their respective colleges, prohibiting the membership of a faculty member whose program is up for review in that year, and specifying that faculty and student appointments are for one-year terms. Members agreed to forward the recommendation to the Academic Program Review Committee.

4. Members discussed the desirability of having Mr. Alvarez give another forum on the budget after the Governor's veto session is complete.
5. Members wrote the agenda for the Faculty Senate meeting on March 18<sup>th</sup>.

**V. Announcements**

1. None.

**VI. Adjournment**

1. The meeting was adjourned at 6:15 pm

**Faculty Senate Executive Committee (FSEC)  
Meeting Minutes  
March 23<sup>rd</sup>, 2010**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Steve Owen, Dr. B. Sidney Smith

**Members Absent:** Dr. Patricia Easterling

**Guests Present:** None

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 5:08 pm.
2. The minutes of the March 16<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen reported that the School of Environmental and Physical Sciences has sent numerous recommendations to the Undergraduate Catalog and Curriculum Review Committee. These recommendations have been tabled by that committee, and they are now under review in the Senate Curriculum Committee.
2. Dr. Owen reported that university constituents are selecting their representatives for the IG Revision Steering Committee. President Kyle is looking into providing stipends for members.
3. Dr. Owen has submitted the motion to allow substitutions on IG committees to the University Executive Council.
4. Dr. Owen reported that the motion from the General Education Curricular Advisory Committee to changes its membership to include some non-voting members will now go to the University Executive Council.

**III. Old Business**

1. None.

**IV. New Business**

1. Dr. Smith presented a draft of the apportionment for the coming year. Members agreed that the report would be placed on the agenda for the next senate meeting, and Dr. Smith will notify the deans of the need to hold elections.

**V. Announcements**

1. None.

**VI. Adjournment**

1. The meeting was adjourned at 6:15 pm

**Faculty Senate Executive Committee (FSEC)**  
**Meeting Minutes**  
**March 30<sup>th</sup>, 2010**

**Members Present:** Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Steve Owen, Dr. B. Sidney Smith

**Members Absent:** Dr. Patricia Easterling

**Guests Present:** None

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 5:08 pm.
2. The minutes of the March 16<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen noted that the meeting the FSEC held with Dr. Slavings and Dr. Templeton was enlightening in regard to our base budget metrics and our faculty allocation.
2. Dr. Smith reported that a small adjustment had to be made to the apportionment analysis based on new information from the College of Education and Human Development. The net result is that there will be no change in apportionment this year from last year.

**III. Old Business**

1. None.

**IV. New Business**

1. Members wrote the agenda for the April 1<sup>st</sup> senate meeting.

**V. Announcements**

1. None.

**VI. Adjournment**

1. The meeting was adjourned at 6:15 pm

**Faculty Senate Executive Committee (FSEC)**  
**Meeting Minutes**  
**April 6<sup>th</sup>, 2010**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Steve Owen, Dr. B. Sidney Smith

**Members Absent:**

**Guests Present:** None

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 5:04 pm.
2. The minutes of the March 30<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen announced that he has asked Provost Scartelli and V.P. Alvarez to provide a budget update to the senate at the April 29<sup>th</sup> meeting.
2. Dr. Owen reported that the university's bookstore partner, Follett Higher Education Group, is introducing a textbook rental program through Rent-A-Text ([www.rent-a-text.com](http://www.rent-a-text.com)).

**III. Old Business**

1. None.

**IV. New Business**

1. Members discussed a motion to amend the bylaws to direct that all senate committees including the executive council prepare a continuity report to be transmitted through the executive council to the next year's committees. Dr. Owen agreed to draft language for the members to consider at the next meeting.
2. Members discussed a motion to amend the bylaws to allow limited debate of motions to extend a meeting of the senate beyond the mandatory adjournment time. Dr. Smith agreed to draft language for the motion for members to consider at the next meeting.

**V. Announcements**

1. None.

**VI. Adjournment**

1. The meeting was adjourned at 4:45 pm

**Faculty Senate Executive Committee (FSEC)**  
**Meeting Minutes**  
**April 13<sup>th</sup>, 2010**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Steve Owen, Dr. B. Sidney Smith

**Members Absent:**

**Guests Present:** None

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 5:04 pm.
2. The minutes of the March 30<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. Dr. Owen announced that the Campus Environment Committee will make a report on the faculty satisfaction survey at the April 30<sup>th</sup> meeting.
2. Dr. Owen announced that a “sustainability survey” will be coming out soon to establish data on RU’s carbon footprint.
3. Dr. Owen announced that the dean’s evaluations have been sent to faculty.
4. Dr. Owen announced that the University Executive Council met. They agreed to the motion to elect faculty to positions on the Program Review Committee, and to the motion to revise the structure of GECAC. However, they returned the motion regarding alternates on committees for lack of clarity. It will be reworked and returned to them.

**III. Old Business**

1. Members agreed to bring a motion on continuity reports for committees.
2. Members agree to bring a motion to amend the bylaws to permit debate of a motion to extend a senate meeting.

**IV. New Business**

1. Members wrote the agenda for the April 15<sup>th</sup> senate meeting.

**V. Announcements**

1. None.

**VI. Adjournment**

1. The meeting was adjourned at 4:45 pm

**Faculty Senate Executive Committee (FSEC)**  
**Meeting Minutes**  
**April 27<sup>th</sup>, 2010**

**Members Present:** Dr. Patricia Easterling, Dr. Kay K. Jordan, Dr. Judy Niehaus  
Dr. Steve Owen, Dr. B. Sidney Smith

**Members Absent:**

**Guests Present:** None

**I. Call to Order and Approval of Minutes**

1. Dr. Owen called the meeting to order at 5:04 pm.
2. The minutes of the April 13<sup>th</sup> meeting were approved.

**II. Reports and Announcements**

1. None.

**III. Old Business**

1. None.

**IV. New Business**

1. Members discussed motions submitted by the Faculty Issues Committee, and agreed to refer the motions to the incoming Faculty Senate Executive Council for further action after convening of the new senate.
2. Members wrote the agenda for the April 29<sup>th</sup> meeting.

**V. Announcements**

1. None.

**VI. Adjournment**

1. The meeting was adjourned at 5:45 pm