

**Radford University Faculty Senate Meeting**  
**April 19, 2001**

The Radford University Faculty Senate held its 1st meeting for the 2001-2002 academic year on Thursday, April 19, 2001 in the Commonwealth Room in Heth Hall. The meeting began at 5:30 p.m.

I. Call to order.

The meeting was called to order by Chris Hermann, President of the 2000-01 Faculty Senate. Chris noted that the sole purpose of this meeting was to elect officers for the 2001-02 Faculty Senate.

II. Election of Officers.

A. President of the 2001-02 Faculty Senate

Nominees for President were Jim Lollar and Mick Stewart.

Jim Lollar was elected President of the 2001-02 Faculty Senate.

B. Vice President of the 2001-02 Faculty Senate

Nominees for Vice President were Lynn Adams and Mick Stewart

Mick Stewart was elected Vice President of the 2001-02 Faculty Senate.

C. Secretary of the 2001-02 Faculty Senate

Nominees for Secretary were Lynn Adams and Marty Aylesworth

Marty Aylesworth was elected Secretary of the 2001-02 Faculty Senate.

D. At-large Officers of the 2001-02 Faculty Senate

Nominees for At-large Officers were:

- Kay Jordan
- Claire Waldron
- Doug Woolley
- Marilyn Meador
- Barbara Chrisley

Claire Waldron and Doug Woolley were elected At-large Officers of the 2001-02 Faculty Senate.

E. Parliamentarian

Jim Lollar appointed Doug Brinckman as Parliamentarian for the 2001-02 Faculty Senate.

III. Adjournment.

The meeting adjourned at 5:50 p.m.

## **Radford University Faculty Senate Meeting April 19, 2001**

The Radford University Faculty Senate held its 14th meeting for the 2000-2001 academic year on Thursday, April 19, 2001 in the Commonwealth Room in Heth Hall. The meeting began at 3:30 p.m.

### **I. Call to order.**

The meeting was called to order by Chris Hermann, President of the Faculty Senate.

Voting absentees: David Castonguay, Steve Corwin, David Dobkins, Stevan Jackson, Rachel Janney, Vicki Linkous (excused), Lorraine Marais, Marilyn Meador (excused), Loretta Wilson (excused)

### **II. Approval of the minutes.**

The [minutes](#) of the April 5, 2001 meeting were approved as distributed.

### **III. Report from the President of the Faculty Senate.**

#### **A. Faculty Senate of Virginia**

Chris reported that she has been nominated for president of the Faculty Senate of Virginia. Elections are currently being conducted.

#### **B. Summary of the 2000-01 Faculty Senate Business**

Chris provided a handout summarizing the work of the 2000-01 Senate (see [Status of Motions](#)). She also thanked the members of the Senate for their work and support this past year.

### **IV. Report from the Vice-President for Academic Affairs.**

Dr. Ferren provided her [report](#) to the Senate.

Dr. Stanton provided a description of the Academic Affairs budget development process and handouts showing a five-year history of budgets in Academic Affairs.

## **V. Report from the Vice-President for Planning and Research.**

In Dr. Self's absence, Dr. Ferren provided a report from Dr. Self updating information on our SACS self-study (see [report](#)).

## **VI. Reports from Internal Governance and Other Committees**

None

## **VII. Reports from Standing Committees.**

### **A. Campus Environment**

Mike Dumin moved that the Campus Environment Committee motion regarding training in cultural diversity issues be removed from the table (see [motion](#)). Motion to remove from the table passed. The original motion was voted on and passed.

### **B. Resource Allocation**

No report.

### **C. Curriculum**

No report.

### **C. Faculty Issues**

1. Nora Reilly moved that the motion from the Faculty Issues Committee regarding proposed changes to the Faculty Handbook related to Promotion and Tenure procedures as given in Handbook sections 1.6.2 and 1.7.2 be removed from the table (see [motion](#)). Motion to remove from the table passed. Following discussion, Nora made a motion to retable this item. Motion to retable passed.

2. Nora Reilly moved that the motion from the Faculty Issues Committee regarding proposed changes to the Faculty Handbook related to Student Evaluations of Faculty be removed from the table (see [motion](#)). Motion to remove from the table passed. The original item was voted on and passed.

3. Nora Reilly moved that the motion from the Faculty Issues Committee regarding proposed changes to the Faculty Handbook related to Standards of Conduct be removed from the table. Motion to remove from the table passed. Three amendments to the original motion were accepted:

- to add "and creative activities" to the end of the first sentence
- to delete the word "extensive" in the fourth sentence
- to delete the last two sentences beginning "The AAUP Statement ..." and substitute as a final sentence "Formal association with the project such as headship of the laboratory where no direct research is involved would be noted for what it is."

(see [motion as amended](#)). The motion, as amended, was voted on and passed.

4. Nora Reilly moved that the motion from the Faculty Issues Committee regarding a proposed statement to be added by faculty to course syllabi be removed from the table. Motion to remove from the table was passed. Two amendments to the original motion were accepted:

- to change the phrase "course syllabi" to "course descriptions"
- to substitute "[insert address]" and "[insert phone number]" in place of the current address and phone number for the Disability Resource Office as listed in the original motion

(see [motion as amended](#)). The motion, as amended, was voted on and passed.

## E. Governance

Marty Aylesworth moved that the motion from the Governance Committee introduced on March 1 regarding changes to the Senate By-Laws be removed from the table (see [motion](#)). Motion to remove from the table passed. The original motion was voted on and passed.

Marty Aylesworth moved that the motion from the Governance Committee regarding faculty appointments to Internal Governance Committees be removed from the table

(see [motion](#)). Motion to remove from the table passed. The original motion was voted on and passed.

Marty Aylesworth moved that the motion from the Governance Committee regarding the terms of office for Faculty Senate officers be removed from the table (see [motion](#)). Motion to remove from the table passed. After discussion a motion was made to retable the item. Motion to retable passed.

## **VII. Old Business**

None

## **IX. New Business**

None

## **X. Announcements**

### **A. Recognition of Chris Hermann**

Jim Lollar presented Chris with a framed certificate and gifts of appreciation in recognition of her service as President of the 2000-01 Faculty Senate.

### **B. First Meeting of 2001-02 Faculty Senate**

Chris reminded Senators and guests that the first meeting of the 2001-02 Faculty Senate would begin at 5:30 for the purpose of election of officers.

## **XI. Adjournment.**

The meeting adjourned at 5:00 p.m.

## **Radford University Faculty Senate Meeting September 6, 2001**

The Radford University Faculty Senate held its 2nd meeting for the 2001-2002 academic year on Thursday, September 6, 2001 in the Commonwealth Room in Heth Hall.

### **I. Call to order.**

The meeting was called to order at 3:30 p.m. by Jim Lollar, President of the Faculty Senate.

Absentees: Mary Atwell (excused), Robert Dean (excused), Kim Gainer, Art Jones

### **II. Approval of the minutes.**

The minutes of April 19 for the 2000-01 Faculty Senate were approved.  
The minutes of April 19 for the 2001-02 Faculty Senate were approved.

### **III. Reports**

A. Senate President's Report  
(see Senate President's Report)

B. Campus Environment Report  
Nora Reilly provided a report summarizing the findings of last year's Campus Environment Committee's Survey of Faculty. (see Faculty Survey Report)

### **IV. Senate Committees**

A. Assignments of Committee Members  
Jim referred senators to the notebook he had provided each member and pointed out the list of Senate Committee assignments and rooms for the first meeting on September 13. He also noted that, at the first meeting, each committee needs to appoint a chair and a recorder. Following the first meeting, each committee needs to inform Marty of the appointments and needs to schedule rooms for all subsequent meetings.

B. Committee Agenda Items  
Jim referred senators to the list of agenda items assigned to committees provided in their notebooks.

### **V. Roles and Responsibilities of Senators**

Jim noted that the role of the senate is defined in the first two paragraphs of the Senate Constitution, which is provided in the notebook given to senators. He also noted that the major responsibilities of Senators include:

- the need to be informed about all matters before the Senate
- the need to be engaged in Senate business
- the need to be results and solutions oriented

- the need to be committed to shared governance

**VI. Vice President for Academic Affairs: Comments and Questions**

Dr. Self indicated that he would regularly provide a report of information items that he will give to the Senate secretary, to be posted with the Senate minutes, rather than taking time during the meeting to go over them. He also indicated that he would include in these reports any items that the Senate requests. (See report)

Dr. Self was asked to provide comments on his perspectives as he assumes the role of Acting Vice President for Academic Affairs. (see VPAA Comments)

**VII. New Business**

None

**VIII. Announcements**

Russell Gregory announced that, over the summer, the Campus Environment Committee had been informed by the Space Committee that the only space available for a Faculty Reading Room would be a portable classroom. Jim Lollar asked that this committee continue exploring this issue. David Burdette asked for the Senate to provide a more specific statement of needs for this room.

**IX. Adjournment**

The meeting adjourned at 5:10 p.m.

**Radford University Faculty Senate Meeting  
September 20, 2001**

The Radford University Faculty Senate held its 3rd meeting for the 2001-2002 academic year on Thursday, September 20, 2001 in the Commonwealth Room in Heth Hall.

**I. Call to order.**

The meeting was called to order at 3:30 p.m. by Jim Lollar, President of the Faculty Senate.

Absentees: Mary Atwell, Robert Dean (excused), Kim Gainer, Bill Kovarik

**II. Approval of the minutes.**

The minutes of September 6 meeting Senate were approved.

**III. Reports**

A. Senate President's Report  
(see Senate President's Report)

B. Elections in Senate

Jim asked Doug Brinckman, the appointed Parliamentarian for the Senate, to explain some problems that he had noted after reviewing the Senate Constitution. Doug explained two problems:

- that the Constitution calls for at-large members of the Executive Council to be elected by majority vote; at our April meeting, we elected the at-large members by plurality
- that the Constitution calls for all officers to be elected, which would include the parliamentarian; at our April meeting, Jim appointed the parliamentarian

Following Doug's explanation, the following motions were made and acted on:

A motion was made and seconded to reorder the agenda to insert elections for these offices; motion passed

A motion was made and seconded to declare the original elections for at-large members of the Executive Council void; motion passed

The President opened the floor for nominations for the first at-large seat; Claire Waldron was nominated.

A motion was made and seconded to close the nominations; motion passed.

A motion was made and seconded to suspend the rule requiring elections by ballot; motion passed.

Claire Waldron was elected by majority to the first at-large seat.

The President opened the floor for nominations for the second at-large seat; Doug Woolley was nominated.

A motion was made and seconded to close the nominations; motion passed.

A motion was made and seconded to suspend the rule requiring elections by ballot; motion passed.

Doug Woolley was elected by majority to the second at-large seat.

The President opened the floor for nominations for the office of Senate parliamentarian; Doug Brinckman was nominated.

A motion was made and seconded to close the nominations; motion passed.

A motion was made and seconded to suspend the rule requiring elections by ballot; motion passed.

Doug Brinckman was elected by majority to the office of Senate parliamentarian.

C. Report from Dr. Self

Dr. Self distributed a report of information for the Senate (see [VPAA Report](#))

**IV. Senate Committee Reports**

A. Campus Environment

Russell Gregory was elected as Chair  
Lynn Adams was elected as Recorder

B. Curriculum

Marilyn Meador was elected as Chair  
Betty Dore was elected as Recorder  
Ned Okie was elected as representative to the Undergraduate Curriculum and Catalog Review Committee.

C. Faculty Issues

Marty Aylesworth was elected as Chair  
Kay Jordan was elected as Recorder

D. Governance

Doug Brinckman was elected as Chair  
Claire Waldron was elected as Recorder

Doug requested that Senators review the Senate Constitution and inform this committee of any items needing their consideration; the committee will submit its recommendations for any changes to the Senate as one package.

**E. Resource Allocation**

The Chair and Recorder were not elected due to the lack of a quorum.

**V. Old Business**

None

**VI. New Business**

None

**VII. Announcements**

Mick Stewart announced that he has written Dr. Covington, resigning from the VPAA Search Committee. In his letter, he asked Dr. Covington that his replacement come from the Waldron College because currently each college has a faculty member on that committee.

**VIII. Adjournment**

The meeting adjourned at 4:15 p.m.

**Radford University Faculty Senate Meeting  
October 4, 2001**

The Radford University Faculty Senate held its 4th meeting for the 2001-2002 academic year on Thursday, October 4, 2001 in the Commonwealth Room in Heth Hall.

**I. Call to order.**

The meeting was called to order at 3:30 p.m. by Jim Lollar, President of the Faculty Senate.

Absentees: Mary Atwell, Robert Dean, Kim Gainer, Carl Lefko (excused), Lorraine Marais, Nedra Wheeler (excused)

**II. Approval of the minutes.**

The minutes of September 20 meeting Senate were approved.

**III. Reports**

A. Senate President's Report

Jim reported the following:

1. Faculty Senate of Virginia Forum on October 16  
Faculty who are interested are invited to attend the FSV forum  
The url for information will be distributed to all senators
2. VPAA Search  
Jim reported that the search committee is currently reviewing applications that have been submitted; October 15 is the cut-off date for applications
3. Revised Strategic Plan  
Jim reported that he has received many comments from faculty to help him prepare a response from the Senate Executive Council; senators were encouraged to send any additional comments to him.
4. Executive Committee Meeting with Mr. Burdette  
Jim reported that Mr. Burdette provided the Executive Council with information on RU budgets and the budgeting process.

B. Vice President for Academic Affairs' Report

Dr. Self's report of information for the Senate was distributed to senators prior to the meeting (see VPAA Report)

**IV. Senate Committee Reports**

A. Campus Environment

Russell Gregory reported this committee is currently working on a document to address faculty morale issues

B. Curriculum

Ned Okie reported that this committee discussed curriculum changes in the new college and the process for curriculum review in that college. The committee is also working on recommendations to improve the process for forming new departments and colleges.

**C. Faculty Issues**

Marty Aylesworth reported that this committee is discussing items related to Faculty Handbook issues that it may recommend to the Executive Council for referral back to this committee.

**D. Governance**

Doug Brinckman reported that this committee did not meet, but its members are identifying other governance issues that it may need to consider.

**E. Resource Allocation**

Doug Woolley reported that he was elected chair; no recorder was elected. Bob Hiltonsmith will serve as the representative on the Enrollment Management Committee. This committee has begun reviewing strategic plans from other institutions.

**V. Old Business**

None

**VI. New Business**

**A. Motion from the Executive Council**

Claire Waldron introduced a motion from the Executive Council containing a recommendation to the University Executive Committee regarding the functions, membership and terms of members on the University Planning and Budget Advisory Committee (see motion).

Marty Aylesworth noted that UEC currently has a different recommendation from the University Planning and Budget Advisory Committee on the same matter. Marty will distribute that recommendation to all senators (see UPBAC recommendation).

By Senate rules, the motion was tabled.

**VII. Announcements**

None

**VIII. Adjournment**

The meeting adjourned at 4:10 p.m.

**Radford University Faculty Senate Meeting  
October 18, 2001**

The Radford University Faculty Senate held its 5th meeting for the 2001-2002 academic year on Thursday, October 18, 2001 in the Ballroom in Heth Hall.

**I. Call to order.**

The meeting was called to order at 3:30 p.m. by Jim Lollar, President of the Faculty Senate.

Absentees: Mary Atwell, Doug Brinckman (excused), Robert Dean, Kim Gainer, Vincent Hazleton (excused), Stevan Jackson (excused), Dagmar Jelincic (excused), Lorraine Marais (excused), Dottie Mercer, Nedra Wheeler (excused)

**II. Approval of the minutes.**

The minutes of October 4 meeting Senate were approved.

**III. Reports**

A. Senate President's Report  
(see Senate President's Report)

B. Vice President for Academic Affairs' Report  
Dr. Self's report of information for the Senate was distributed to senators prior to the meeting (see VPAA Report)

**IV. Senate Committee Reports**

A. Campus Environment  
No report.

B. Curriculum  
Marilyn Meador submitted a motion from the Curriculum Committee supporting the revision of the INSY degree program (see motion).

A motion was made and seconded to suspend the Senate rules requiring that all substantive motions be tabled. The motion to suspend the rules passed.

Main motion passed.

Marilyn also reported that this committee is currently reviewing the IG document, particularly in terms of the relationship between the Senate and other IG bodies dealing with curriculum matters.

C. Faculty Issues  
No report.

D. Governance

Claire Waldron reported that this committee passed a motion to support the Executive Council motion regarding the Planning and Budget Advisory Committee. She also reported that the committee is beginning to review the IG committee structure and potential overlap of functions.

E. Resource Allocation

No report

**V. Report from the Vice President for Business Affairs**

Mr. Burdette provided the Senate with information on the 2002-04 Budget Decision Packages submitted by Radford University. He reported that SCHEV is supporting all RU capital requests, except the Norwood Street project, in its recommendations to the Governor.

Mr. Burdette also outlined the RU legislative visits and noted that these focus on legislative leaders and key committee members.

Jim Lollar provided additional information from SCHEV on its 2002-04 budget recommendations.

**VI. Old Business**

A. Motion regarding the Planning and Budget Advisory Committee

A motion was made and seconded to remove this motion from the table; motion to remove from the table passed (see Main Motion).

Doug Woolley provided a handout comparing this Senate motion with the existing IG description of this committee.

After discussion, a motion was made and seconded to return the motion to the table; motion to table passed.

**VII. New Business**

None

**VIII. Announcements**

None

**IX. Adjournment**

The meeting adjourned at 4:55 p.m.

**Radford University Faculty Senate Meeting  
November 1, 2001**

The Radford University Faculty Senate held its 6th meeting for the 2001-2002 academic year on Thursday, November 1, 2001 in the Commonwealth Room in Heth Hall.

**I. Call to order.**

The meeting was called to order at 3:30 p.m. by Jim Lollar, President of the Faculty Senate.

Absentees: Mary Atwell, Maggie Bassett (excused), Barbara Chrisley (excused), Robert Dean, Betty Dore (excused), Kim Gainer, Georgia Hammond (excused), Grigory Ioffe, Bill Kovarik, Carl Lefko, Lorraine Marais, Jim Sellers (excused), Chen-chi Shing

**II. Approval of the minutes.**

The minutes of October 18 Senate meeting were approved.

**III. Reports**

A. Senate President's Report  
(see Senate President's Report)

B. Vice President for Academic Affairs' Report  
Dr. Self's report of information for the Senate was distributed to senators prior to the meeting (see VPAA Report)

**IV. Senate Committee Reports**

A. Campus Environment  
No report.

B. Curriculum  
No report

C. Faculty Issues  
No report.

D. Governance  
No report

E. Resource Allocation  
Doug Woolley reported that this committee has scheduled a meeting next week with Mr. Burdette regarding budget questions.

Following the committee reports, Jim noted the need for committees to work diligently on their agenda items and to report recommendations to the Senate.

## **V. Old Business**

- A. Motion regarding the Planning and Budget Advisory Committee  
A motion was made and seconded to remove this motion from the table; motion to remove from the table passed.

Doug Woolley made a motion to accept a substitute motion which was distributed. Motion to substitute was seconded.

The following changes to the substitute motion were recommended and accepted:

- under "Membership", replace "Student Affairs" with "University Advancement"
- add bullet 3 from the original motion
- delete first line of substitute motion up to the phrase "the Faculty Senate ..."

The motion to accept the substitute motion as the main motion was approved.

Stevan Jackson made a motion to amend the main motion to add "a representative of temporary faculty" to the list of committee members. The motion to amend was seconded but defeated.

The main motion as substituted, with changes, was voted on and passed (see Motion as approved).

## **VI. New Business**

- A. Motion of Resolution  
Al Pearson made a motion of resolution "To commend the Executive Council for the letter it wrote to Dr. Self regarding the revised Radford University Strategic Plan." The motion was seconded and passed.

## **VII. Announcements**

None

## **VIII. Adjournment**

The meeting adjourned at 4:40 p.m.

**Radford University Faculty Senate Meeting  
November 15, 2001**

The Radford University Faculty Senate held its 7<sup>th</sup> meeting for the 2001-02 academic year on Thursday, November 15, 2001 in Lounge B of Heth Hall.

**I. Call to Order**

The meeting was called to order at 3:30 p.m. by Jim Lollar, President of the Faculty Senate.

Absentees: Lynn Adams (excused), Mary Atwell, Holly Cline (excused), Steve Corwin, Robert Dean, Kim Gainer, Rachel Janney (excused), Kay Jordan (excused), Dottie Mercer, George Santopietro, Chen-chi Shing

**II. Approval of the Minutes**

The minutes of the November 1 meeting were approved as distributed.

**III. Reports**

A. Senate President's Report

(see Senate President's Report)

B. Vice President for Academic Affairs' Report

Dr. Self's report of information for the Senate was distributed to senators prior to the meeting (see VPAA Report)

**IV. Standing Committee Reports**

A. Campus Environment Committee

Russell Gregory reported that

- the committees working on the strategic planning and faculty morale issues
- the Space Committee has recommended that the Radford Room in the Library be designated as the Faculty Reading Room
- the Space Committee has placed the University Master Plan on reserve in the Library for review by all interested members of the University

B. Curriculum Committee

The Curriculum Committee introduced a motion regarding General Education Area 5 (see motion).

By Senate rules, the motion was tabled.

Salle Ann Schlueter-Gill will be at the next Senate meeting to answer questions regarding this motion.

- C. Faculty Issues Committee  
No report
- D. Governance Committee  
Claire Waldron reported that the committee is focusing its work on IG structure and organization issues, primarily those IG committees and bodies dealing with curriculum and resource functions.
- E. Resource Allocation Committee  
No report
- V. Old Business**  
None
- VI. New Business**
  - A. Quality Enhancement Plan  
Clay Waite provided a presentation on the Quality Enhancement Plan and its focus on enhancing student engagement. At our February 7 meeting time will be provided for additional questions and information.
  - B. Strategic Plan Revision  
Jim reported that each Senate will soon be getting a letter from the University Planning and Budget Advisory Committee describing the process for revisions to the Strategic Plan. When Jim receives that letter, he will share it with all senators.
- VII. Announcements**  
None
- VIII. Adjournment**  
The meeting adjourned at 5:00 p.m.

**Radford University Faculty Senate Meeting  
December 6, 2001**

The Radford University Faculty Senate held its 8<sup>th</sup> meeting for the 2001-02 academic year on Thursday, December 6, 2001 in the Commonwealth Room of Heth Hall.

**I. Call to Order**

The meeting was called to order at 3:30 p.m. by Jim Lollar, President of the Faculty Senate.

Absentees: Mary Atwell, Robert Dean, Kim Gainer, Dagmar Jelincic, Bill Kovarik, Chen-chi Shing

**II. Approval of the Minutes**

The minutes of the November 15 meeting were approved as distributed.

**III. Reports**

A. Senate President's Report

Jim reported that the VPAA Search Committee is meeting next Monday, and asked senators, if they have not already done so, to provide feedback to him or to Dr. Covington so that a decision can be made supportive of faculty input.

B. Vice President for Business and Government Affairs

Mr. Burdette reported on the state budget situation, noting that RU has received nothing officially from the state. He noted that RU can absorb a 2% reversion without affecting instruction. He also stated that, when we do get a direction from Richmond, he will turn to the University Planning and Budget Advisory Committee for input on guidelines for our reduction in funding.

C. Vice President for Academic Affairs' Report

Dr. Self's report of information for the Senate was distributed to senators prior to the meeting (see VPAA Report)

**IV. Standing Committee Reports**

A. Campus Environment Committee

No report

B. Curriculum Committee

The Curriculum Committee introduced a motion regarding General Education courses that need Senate approval (see motion). By Senate rules, the motion was tabled.

C. Faculty Issues Committee

The Faculty Issues Committee introduced a motion regarding Faculty Evaluation Categories (see motion).

By Senate rules, the motion was tabled.

D. Governance Committee

The Governance Committee reported that it is continuing its work on Internal Governance revisions and is also working on changes to the Senate Constitution.

E. Resource Allocation Committee

No report

**V. Old Business**

A motion was made to remove from the table the Curriculum Committee motions on General Education Area 5 (see motion). Motion to remove from the table passed.

Following debate, there was a call for the question; motion to call for the question passed.

The main motion was voted on and failed.

**VI. New Business**

None

**VII. Announcements**

None

**VIII. Adjournment**

The meeting adjourned at 5:05 p.m.

**Radford University Faculty Senate Meeting  
January 17, 2002**

The Radford University Faculty Senate held its 9<sup>th</sup> meeting for the 2001-02 academic year on Thursday, January 17, 2002 in the Commonwealth Room of Heth Hall.

**I. Call to Order**

The meeting was called to order at 3:30 p.m. by Mick Stewart, Vice-President of the Faculty Senate, in Jim Lollar's absence.

Absentees: Robert Dean, Bob Hiltonsmith (excused), James Lollar (excused), Nedra Wheeler (excused)

Mick opened the meeting by noting that there would be a limited agenda, as previously distributed to senators, due to the need to complete the Senate's recommendations regarding the revised Strategic Plan and to forward them to the University Planning and Budget Advisory Committee by tomorrow, January 18.

Mick recommended a motion to suspend Senate rules on the introduction, consideration and approval of new motions. The motion to suspend these rules was made, seconded and passed.

**II. Approval of the Minutes**

The minutes of the December 6 meeting were approved as distributed.

**III. Reports**

- A. Vice President for Academic Affairs' Report  
Dr. Self's report of information for the Senate was distributed to senators prior to the meeting (see VPAA Report)

**IV. New Business: Revisions to the Strategic Plan**

Mick asked Doug Woolley, Chair of the University Planning and Budget Advisory Committee (UP&BAC), to provide a summary of the process and timelines for revisions to the Strategic Plan as developed by UP&BAC and distributed to all University Senates. In his summary of the process and timelines, Doug noted that the results of today's meeting would constitute the Senate's initial recommendations to UP&BAC; the Senate and all other University constituents would have another opportunity for comment and recommendations in a few weeks after UP&BAC developed its recommendations based on the recommendations it receives from all of the Senates.

Mick asked Claire Waldron, a member of the Faculty Senate task group that compiled suggestions from senators and other faculty regarding changes to the Strategic Plan, to provide a summary of that process and an explanation of the document that the group developed, which was distributed to all senators with today's agenda.

Mick then recommended that the Senate proceed by recommending motions that could be revised and then voted on, noting that the compilation of those motions approved at today's Senate meeting would constitute the Senate's initial recommendations to the UP&BAC.

Marty Aylesworth, secretary of the Senate, noted that because the Senate rules on motions were suspended and printed copies of motions were not available to the secretary, he would record in the minutes only the final form of motions as submitted for a vote.

Steve Corwin made the following motion (see [Motion 1](#)).

Motion seconded.

Following discussion, a motion was made to close further discussion.

Motion to close further discussion passed.

The main motion was voted on and passed.

Margaret Hrezo made the following motion (see [Motion 2](#)).

Motion seconded.

Following discussion, a motion was made to close further discussion.

Motion to close further discussion passed.

The main motion was voted on and passed.

Claire Waldron made the following motion (see [Motion 3](#)).

Motion seconded.

Following discussion, a motion was made to close further discussion.

Motion to close further discussion passed.

The main motion was voted on and passed.

Martin Aylesworth made the following motion (see [Motion 4](#)).

Motion seconded.

Following discussion, a motion was made to close further discussion.

Motion to close further discussion passed.

The main motion was voted on and passed.

Russell Gregory made the following motion (see [Motion 5](#)).

Motion seconded.

Following discussion, a motion was made to close further discussion.

Motion to close further discussion passed.

The main motion was voted on and passed.

Claire Waldron made the following motion (see Motion 6).

Motion seconded.

Following discussion, a motion was made to close further discussion.

Motion to close further discussion passed.

The main motion was voted on and passed.

Claire Waldron made the following motion (see Motion 7).

Motion seconded.

Following discussion, a motion was made to close further discussion.

Motion to close further discussion passed.

The main motion was voted on and passed.

**V. Adjournment**

The meeting adjourned at 5:20 p.m.

## **Radford University Faculty Senate Meeting February 7, 2002**

The Radford University Faculty Senate held its 10<sup>th</sup> meeting for the 2001-02 academic year on Thursday, February 7, 2002 in the Commonwealth Room of Heth Hall.

### **I. Call to Order**

The meeting was called to order at 3:30 p.m. by Jim Lollar, President of the Faculty Senate.

### **II. Approval of the Minutes**

The minutes of the January 17 meeting were approved as distributed.

### **III. Reports**

#### **A. Senate President's Report**

Jim reported on the meeting of RU representatives including faculty, administrators, and representative of the Business/Industry Council with state legislators. While the feedback from the legislators was not encouraging due to the severe state budget problems, Jim reported that he believed RU's message was well presented and stressed the need for continuing to keep our voice heard in Richmond. He provided Senators with a copy of the information brochure which RU gave to the legislators.

He also reported that HB 538 regarding faculty representation on Boards of Visitors was reported out of committee to the House.

#### **B. Vice President for Business and Governmental Relations Report**

Mr. Burdette gave an update on the status of the state budget situation, noting

- there is a 3% reversion of RU's budget this year which should create no interruptions in services
- there will be a 7% and an 8% reduction in RU's budget for the next two years; the vice presidents are working together to protect academic services
- we have been asked to submit a budget reduction plan to the state, but no decisions have been made on specific budget reductions in any of the divisions

He also noted that on February 21, RU will be sending 7 students and 2 faculty members to Richmond to meet with legislators.

- C. Vice President for Academic Affairs' Report  
Dr. Self noted that, based on the trip to Richmond which Jim reported on, it is very clear that there seems to be no relief from the realities of the budget problems. He also agreed with Jim's comment that it is important to keep our voices heard in Richmond, both in session and afterwards.

Dr. Self's report of information for the Senate was distributed to senators prior to the meeting (see VPAA Report)

#### IV. **Standing Committee Reports**

- A. Campus Environment Committee  
The Campus Environment Committee introduced the following motions that were then tabled by Senate rules:

Motion regarding faculty representation on the Board of Visitors

Motion regarding faculty morale

Motion regarding the budget crisis

Motion regarding internal governance

- B. Curriculum Committee  
The Campus Environment Committee introduced the following motions that were then tabled by Senate rules:

Motion regarding Curriculum Committee responsibilities

Motion regarding path of curriculum proposals

Motion regarding GECAC

Motion regarding GEAC

Motion regarding LEAD program

Margaret Hrezo also reported that this committee has been examining the BGS program and reported that they will be making a motion at the next Senate meeting to recommend forming a special study group to provide an in-depth examination of that program.

- C. Faculty Issues Committee  
The Faculty Issues Committee motion regarding Faculty Evaluation Categories was left on the table.
- D. Governance Committee  
The Governance Committee introduced a motion regarding changes to the Senate Constitution (see motion); the motion was tabled.

E. Resource Allocation Committee

The Resource Allocation Committee introduced a motion regarding non-academic resources (see [motion](#)).

A motion was made to suspend Senate rules in order to allow a vote on this motion. The motion to suspend the rules passed.

The original motion was voted on and passed.

**V. Old Business**

QEP Update

Clay Waite asked Dr. Self to provide an update on the QEP. Dr. Self noted:

- The January 7 version is on the web; it was that version which was sent to SACS and the visiting team
- In submitting it to SACS and the visiting team, it was presented as a “working draft” so that we can get feedback on it and make refinements
- The QEP focuses on using Program Review to drive implementation of any changes

**VI. New Business**

None

**VII. Announcements**

The Faculty Reading Room in McConnell Library is now open to faculty

**VIII. Adjournment**

The meeting adjourned at 5:30 p.m.

**Radford University Faculty Senate Meeting  
February 21, 2002**

The Radford University Faculty Senate held its 11<sup>th</sup> meeting for the 2001-02 academic year on Thursday, February 21, 2002 in the Commonwealth Room of Heth Hall.

**I. Call to Order**

The meeting was called to order at 3:30 p.m. by Jim Lollar, President of the Faculty Senate.

Absentees: Robert Dean, Rachel Janney (excused), Kay Jordan (excused), Marilyn Meador (excused), Claire Waldron (excused), Nedra Wheeler (excused)

**II. Approval of the Minutes**

The minutes of the February 7 meeting were approved as distributed.

**III. Reports**

**A. Senate President's Report**

Jim reported that he was in Richmond this morning and noted that RU students who were meeting with legislators did a great job in representing RU and articulating university needs. He also reported that HB 538, faculty representation on Boards of Visitors, was brought up in committee today, voted on, and failed to pass. Jim also reported that he has talked about the issue of faculty representation on RU's Board with Dr. Self, Dr. Covington, and Rector Poole, and that he senses an openness to consider this even without state legislation.

**B. Parking Report**

Jim reported that he has received a number of questions regarding parking policies and proposed changes. James Perkins of Parking Services was asked to provide information and answer questions. Mr. Perkins provided a synopsis of six proposed changes for 2002-03.

**C. Report from Associate Vice President for Finance**

Evelyn Wilson provided information comparing the budget proposals introduced by former Governor Gilmore, Governor Warner, the House, and the Senate as they relate to funding for RU. She noted that the House and Senate bills are changing daily and that the budgets will go to Conference Committee the first week in March.

**D. Vice President for Academic Affairs Report**

Dr. Self's report of information for the Senate was distributed to senators prior to the meeting (see VPAA Report)

#### IV. Standing Committee Reports

##### A. Campus Environment Committee

The Campus Environment Committee moved to remove from the table the motion regarding faculty representation on the Board of Visitors.

Motion to remove from the table passed.

A recommendation to strike the phrase “ex-officio” was accepted as a friendly amendment.

The motion, as amended, was voted on and passed (see motion).

The following motions previously introduced from the Campus Environment Committee remain tabled:

Motion regarding faculty morale

Motion regarding the budget crisis

Motion regarding internal governance

##### B. Curriculum Committee

The Curriculum Committee moved to remove from the table the motion regarding General Education course approvals.

Motion to remove from the table passed.

The original motion was voted on and passed (see motion).

The Curriculum Committee moved to remove from the table the motion regarding the LEAD program.

Motion to remove from the table passed.

The original motion was voted on and passed (see motion).

The Curriculum Committee introduced a substitute motion to replace their motion regarding GECAC (see substitute motion). The substitute motion was tabled.

The following motions previously introduced from the Curriculum Committee remain tabled:

Motion regarding Curriculum Committee responsibilities

Motion regarding path of curriculum proposals

Motion regarding GEAC

##### C. Faculty Issues Committee

The Faculty Issues Committee moved to remove from the table the motion regarding Faculty Evaluation Categories.

Vince Hazelton moved to introduce a substitute motion.

Motion to accept the substitute motion was seconded and passed (see substitute motion).

Martin Aylesworth moved to divide the question and consider the motion in three parts – a and b, c and d, e and f.  
Motion to divide the question was seconded and passed.  
Part a and b was voted on and passed.  
After a call for the question was passed, part c and d were voted on and failed.  
Part e and f were voted on and failed. (See motion as passed.)

The Faculty Issues committee introduced a motion regarding the retention of student evaluation of faculty records (see motion). By Senate rules, the motion was tabled.

The Faculty Issues committee introduced a motion regarding changes to the student evaluation of faculty form (see motion). By Senate rules, the motion was tabled.

D. Governance Committee

The Governance Committee moved to remove from the table the motion regarding changes to the Senate Constitution (see motion).  
The motion to remove from the table passed.  
The original motion was voted on and passed.

By Article IX of the Senate Constitution, “An amendment approved by the Faculty Senate becomes effective upon approval of a majority of the members of the General Faculty voting either in a meeting for that purpose or by ballot.” Article I of the Senate Constitution defines General Faculty as “full-time tenure-track; tenured; special-purpose faculty; administrative faculty, provided the faculty member is currently teaching at least one course per semester; and library faculty.”

E. Resource Allocation Committee  
No report.

**V. Old Business**

None

**VI. New Business**

A. Response to University Planning and Budget Advisory Committee  
Doug Woolley provided an update on the work of the University Planning and Budget Advisory Committee in revising the Strategic Plan. He noted that a draft of revisions is posted as noted on the Senate agenda and read the revised goals as currently drafted.  
Mick Stewart moved that the Senate endorse the revised goals as currently drafted. Motion to endorse passed unanimously.

**VII. Announcements**  
None

**VIII. Adjournment**  
The meeting adjourned at 5:05 p.m.

**Radford University Faculty Senate Meeting**  
**March 7, 2002**

The Radford University Faculty Senate held its 12<sup>th</sup> meeting for the 2001-02 academic year on Thursday, March 7, 2002 in the Commonwealth Room of Heth Hall.

**I. Call to Order**

The meeting was called to order at 3:30 p.m. by Jim Lollar, President of the Faculty Senate.

Absentees: Robert Dean, Dagmar Jelincic (excused), Lorraine Marais (excused), Dottie Mercer, Rick Van Noy (excused)

**II. Approval of the Minutes**

The minutes of the February 21 meeting were approved as distributed.

**III. Reports**

**A. Senate President's Report**

Jim extended congratulations to Mark Camphouse on his 2002 SCHEV Outstanding Faculty Award.

Jim noted that our SACS on-site visit is now completed and extended appreciation to the contributions of so many faculty and others, with particular thanks to Dr. Self for his organization and leadership through this entire process.

**B. Vice President for Academic Affairs Report**

Dr. Self reported that the SACS visiting team had just finished providing their informal exit report. He noted that we are in full compliance on all 12 core requirements and all 59 comprehensive standards. RU will be getting 11 recommendations related to the QEP, primarily focusing on assessment. When the University gets the SACS written report, Dr. Self will summarize the report in his subsequent report of information to the Senate.

Dr. Self's report of information to the Senate for this meeting was distributed to senators prior to the meeting (see VPAA Report)

**C. Vice President for Business and Government Affairs Report**

Mr. Burdette provided an update on legislative activities, noting that the Senate-House Conference Committee is still working on the final budget.

#### IV. Standing Committee Reports

##### A. Campus Environment Committee

1. The Campus Environment Committee moved to remove from the table the motion regarding faculty morale. Motion to remove from the table passed.

The Committee amended their original motion as follows:

- delete item 1 (that the Vice President for Academic Affairs deliver a report concerning information gathered at the beginning of the academic year regarding faculty morale)
- refer item 2 to Governance Committee (that faculty select their representatives for all academic administrative search committees)
- retain item 3 (that the University make available the technology that would allow faculty to access “grade audits” and deliver grades to the Registrar electronically)

A friendly amendment was offered and accepted to change “grade audits” to “degree audits”.

The revised motion was voted on and passed (see motion as passed).

2. The Campus Environment Committee moved to remove from the table the motion regarding the budget crisis. Motion to remove from the table passed.

A motion was made to divide the question. Motion to divide the question passed.

- item 1 (that no administrative position now vacant be filled during the budget crisis). A motion was made to withdraw this item. Motion passed.
- item 2 (that administrative positions be reduced/eliminated before reductions are made to teaching faculty). Item voted on and failed.
- item 3 (that in any given year, the percentage of raise for administrators not exceed the percentage of raise for faculty). A friendly amendment was made and accepted to change “administrators” to “administrative positions”. The revised item was voted on and passed (see motion as passed).

3. The Campus Environment Committee moved to remove from the table the motion regarding internal governance. Motion to remove from the table passed.

The Committee offered a substitute to their original motion that was accepted:

The Faculty Senate recommends that the president of the university direct revision of internal governance to insure true shared governance, that is, make the Faculty Senate a policy initiating and approving body so that the faculty has final say on creation, maintenance, and dissolution of academic programs.

A friendly amendment was made and accepted to strike the word “maintenance”. The revised motion was passed (see motion).

B. Curriculum Committee

Margaret Hrezo provided senators with background information related to the GECAC and GEAC motions on the table.

The following motions previously introduced from the Curriculum Committee remain tabled:

Motion regarding Curriculum Committee responsibilities

Motion regarding path of curriculum proposals

Motion regarding GEAC

C. Faculty Issues Committee

The Faculty Issues Committee moved to remove from the table the motion regarding the retention of student evaluation of faculty records (see motion). Motion to remove from the table passed. The original motion was voted on and passed.

The Faculty Issues Committee moved to remove from the table the motion regarding changes to the student evaluation of faculty form (see motion). Motion to remove from the table passed. The original motion was voted on and passed.

D. Governance Committee

The Governance Committee reported that it is working on revising the forms for the evaluation of Deans and the University Librarian.

E. Resource Allocation Committee

No report.

**V. Old Business**

None

**VI. New Business**  
None

**VII. Announcements**  
None

**VIII. Adjournment**  
The meeting adjourned at 5:10 p.m.

**Radford University Faculty Senate Meeting**  
**March 21, 2002**

The Radford University Faculty Senate held its 13<sup>th</sup> meeting for the 2001-02 academic year on Thursday, March 21, 2002 in the Commonwealth Room of Heth Hall.

**I. Call to Order**

The meeting was called to order at 3:30 p.m. by Jim Lollar, President of the Faculty Senate.

Absentees: Lynn Adams (excused), Maggie Bassett (excused), Holly Cline, Robert Dean, Mike Dumin, Grigory Ioffe, Rachel Janney (excused), Bill Kovarik, Jim Sellers (excused), Rick Van Noy (excused), Claire Waldron (excused)

**II. Approval of the Minutes**

The minutes of the March 7 meeting were approved as distributed.

**III. Reports**

**A. Senate President's Report**

Jim reported that the Executive Council met with the Board of Visitors and discussed faculty involvement in following areas: legislative contacts, the Strategic Plan revisions, the current budget reduction process, and internal governance revisions. Jim also commended the Board on the very responsible position they took regarding tuition increases.

Jim also reported that he met with the Rector prior to the Board meeting. Mr. Poole reiterated his commitment to direct lines of communication with faculty. They also discussed faculty representation on the Board; Mr. Poole agreed that this item will be included at the May Board meeting.

**B. Vice President for Academic Affairs Report**

Dr. Self's report of information to the Senate for this meeting was distributed to senators prior to the meeting (see [VPAA Report](#))

**IV. Standing Committee Reports**

**A. Campus Environment Committee**

No report

**B. Curriculum Committee**

1. The Curriculum Committee moved to remove from the table the motion regarding GECAC. Motion to remove from the table passed.

Martin Aylesworth made a substitute motion, which was seconded and approved. A motion was made to end debate; the motion to end debate was approved. The substitute motion was voted on and passed (see motion as passed).

2. The Curriculum Committee moved to remove from the table the motion regarding GEAC. Motion to remove from the table passed.

The original motion was withdrawn by the Curriculum Committee.

3. The Curriculum Committee moved to remove from the table the motion regarding Curriculum Committee responsibilities. Motion to remove from the table passed.

Friendly amendments to the original motion were recommended and accepted. The main motion, as amended, was voted on and passed (see motion as passed).

4. The Curriculum Committee moved to remove from the table the motion regarding the path of curriculum proposals. Motion to remove from the table passed.

Friendly amendments to the original motion were recommended and accepted. The main motion, as amended, was voted on and passed (see motion as passed).

C. Faculty Issues Committee  
No report

D. Governance Committee  
No report

E. Resource Allocation Committee  
No report.

**V. Old Business**  
None

**VI. New Business**  
None

**VII. Announcements**

A. David Hayes encouraged senators and other faculty to complete the Library Survey for which information has been emailed to faculty.

B. Jim asked senators to note that the next meeting is the last meeting to introduce any new motions to the Faculty Senate for this year. He asked each Senate committee to review all items that had been referred to them.

**VIII. Adjournment**

The meeting adjourned at 5:10 p.m.

## **Radford University Faculty Senate Meeting April 4, 2002**

The Radford University Faculty Senate held its 14<sup>th</sup> meeting for the 2001-02 academic year on Thursday, April 4, 2002 in the Commonwealth Room of Heth Hall.

### **I. Call to Order**

The meeting was called to order at 3:30 p.m. by Mick Stewart, Vice-President of the Faculty Senate.

Absentees: Holly Cline, Russell Gregory, Rachel Janney (excused), Joe King, Bill Kovarik, James Lollar (excused), Lorraine Marais

### **II. Approval of the Minutes**

The minutes of the March 21 meeting were approved as distributed.

### **III. Reports**

#### **A. Vice President for Academic Affairs Report**

Dr. Self's report of information to the Senate for this meeting was distributed to senators prior to the meeting (see [VPAA Report](#)).

In addition, he provided an update on the budget for next year, noting the following points:

- the vice presidents have agreed on creating a contingency fund of approximately \$250,000 to be held in reserve until January
- the vice presidents have agreed to offload approximately \$500,000 in Student Affairs from E&G to Auxiliary
- after these adjustments, the University will have a net reduction of approximately \$1,200,000 in its E&G budget for next year compared with its budget for this year
- under the most recent model being considered by the vice presidents, Academic Affairs will absorb approximately \$500,000 (41%) of the reduction and Business Affairs will absorb approximately \$475,000 (40%), with the remainder to be absorbed by the other divisions and the President's Office
- Academic Affairs is close to meeting its share of the reduction under the current model (within approximately \$200,000) using a combination of strategies including reductions in staff to centers, returning faculty from administrative positions to teaching positions, reductions to student support programs, and offloading some student support expenses to Auxiliary by using the student matriculation fees

Dr. Self also noted:

- we have filled approximately 30 of 47 advertised faculty positions; the remaining 17 position searches have been frozen to provide funds for needed adjunct faculty and the Deans are prioritizing the needs for the unfilled full-time positions
- the Academic Affairs non-personnel budget total has not been cut, but the non-personnel budgets will be distributed using a different model to make these budgets allocations more rational
- faculty professional travel dollars will not be cut
- he currently believes we will be able to fund faculty professional development leaves which were conditionally approved by the Board subject to available funds
- by using Schedule M, departments will be able to control faculty assignments and reassigned time; however, as a University we need to reach a point where we are at or above Schedule M expectations in order to make a stronger case in Richmond for the need for additional faculty positions
- there will be some cross-divisional reorganization to reduce the number of administrators, primarily involving Academic Affairs, Business Affairs, and Student Affairs
- he has proposed a phased reduction in E&G funds for the Business Assistance Center over the next 3 years to bring its funding back to the actual allocation from the legislature
- there will be a moratorium on implementing new programs; while the University needs to continue to examine the potential need for new programs – particularly in fields that are changing in the workforce – the implementation of any such changes will be dependent on the availability of resources either from an infusion of additional funds or from reallocations that result from established procedures such as those inherent in Program Review

#### **IV. Standing Committee Reports**

##### **A. Campus Environment Committee**

No report

##### **B. Curriculum Committee**

1. The Curriculum Committee reported that it had provided a response to Dr. Slavings and Dr. Self regarding the Academic Program Review Guidelines including the results of a survey of faculty (see response and survey). Dr. Self indicated that he would accept the response from the Curriculum Committee as endorsed by the Senate.
2. The Curriculum Committee introduced a motion regarding granting posthumous degrees as referred to it from the Academic Policies

and Procedures Committee (see motion). By Senate rules, the motion was tabled.

3. The Curriculum Committee introduced a motion regarding maximum summer school hours as referred to it from the Academic Policies and Procedures Committee (see motion). By Senate rules, the motion was tabled.

C. Faculty Issues Committee

The Faculty Issues Committee introduced a motion regarding minimum criteria for promotion (see motion). By Senate rules, the motion was tabled.

D. Governance Committee

1. Doug Brinckman noted that tomorrow (April 5) is the last day to submit evaluations of Deans and also urged senators to encourage faculty to vote on the Senate Constitution changes referendum.
2. Claire Waldron asked senators to be sure to read the report to the University Executive Council regarding the Faculty Senate before our next meeting (see report).
3. Claire introduced five motions from the Governance Committee (see motions). By Senate rules, these motions were tabled.

E. Resource Allocation Committee

Doug Woolley reported that the University Planning and Budget Advisory Committee has sent its recommendations on revisions to the Strategic Plan to Dr. Covington. Dr. Covington informed Doug that he is accepting all of the recommendations subject only to some editorial changes.

**V. Old Business**

None

**VI. New Business**

Marty Aylesworth reported that the University Executive Council sent him a report of their internal governance review and recommendations for Senate review and comment. While this report was not received in time to post with the Senate agenda, it will be posted on the Senate homepage and Marty will send a notification to all senators so that this item can be considered at our next meeting.

**VII. Announcements**

None

**VIII. Adjournment**

The meeting adjourned at 5:05 p.m.

